



TO: Mayor Riggle and Members of Council

FROM: R. Thomas Homan, City Manager

SUBJECT: 2016 Budget Work Sessions

DATE: December 3, 2015

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Council will find a notice for the upcoming meetings where the 2016 budget will be reviewed. Monday and Tuesday's sessions will be devoted primarily to departmental budgets. Please note that, as part of the December 8 meeting, first readings will be held for city and court pay plans. This is intended to provide for three readings, if necessary.

Council's December 14 meeting, which will be a very short agenda, will allow time for a short presentation from Municipal Court and a review of other funds.

Thursday, December 17, is shown as an "if necessary" and December 21 will be budget adoption.

xc: Directors

**NOTICE OF WORK SESSIONS  
DELAWARE CITY COUNCIL  
1 SOUTH SANDUSKY STREET  
COUNCIL CHAMBERS**

**AGENDAS**

**EXECUTIVE SESSION:** pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section 121.22 (G) (5) matters required to be kept confidential by State statute, and Section 121.22 (G) (2) acquisition of property for public purpose. **(It will be determined at each work session if an Executive Session is necessary)**

**ALL WORK SESSIONS WILL BEGIN AT 6:30 P.M.**

**Monday, December 7**

1. Roll Call
  
2. Review of Proposed 2016 Budget
  - a. Economic Development – Sean Hughes Economic Development Director
  - b. Police Department – Bruce Pijanowski, Police Chief
  - c. Information Technology – Scott Stowers, Chief Information Officer
  - d. Fire Department – John Donahue, Fire Chief
  - e. Community Affairs, Lee Yoakum, Community Affairs Coordinator
  - f. Legal Department, Darren Shulman, City Attorney
  
3. Adjournment

**Tuesday, December 8**

1. Roll Call
  
2. CONSIDERATION of Ordinance No. 15-114, an ordinance amending the Delaware Municipal Court and Clerk of Court Employee Benefits and Leave Policies, and declaring an emergency.
  
3. CONSIDERATION of Ordinance No. 15-115, an ordinance amending Ordinance No 15-88 establishing the pay and benefits for various part-time and intermittent/seasonal employees of the City of Delaware, and declaring an emergency.
  
4. CONSIDERATION of Ordinance No. 15-116, an ordinance amending the Management, Professional, Technical, Confidential, and Supervisory Employees Pay Plan, and declaring an emergency.
  
3. Review of Proposed 2016 Budget

- a. Public Utilities, Brad Stanton, Public Utilities Director
- b. Planning Department, Dave Efland, Planning and Community Development Director
- c. Department of Administrative Services, Jackie Walker, Assistant City Manager and Jessica Feller, HR Manager
- d. Public Works/Airport/Engineering, Bill Ferrigno, Public Works Director/City Engineer
- e. Parks and Natural Resources, Stacy Davenport, Parks Superintendent
- f. Finance Department – Dean Stelzer, Finance Director
- g. City Manager’s Office – R. Thomas Homan, City Manager

4. Adjournment

**Monday, December 14 (as part of the regular Council meeting)**

Review of Proposed 2016 Budget

- a. Municipal Court – Judge David Sunderman, Judge Marianne Hemmeter and Clerk Cindy Dinovo
- b. Other Funds – Tom Homan, City Manager and Dean Stelzer, Finance Director

**Thursday, December 17 (if necessary)**

**Monday, December 21 (as part of the year-end meeting)**

Adoption of the 2016 Budget