

**CITY OF DELAWARE
SHADE TREE COMMISSION
CITY COUNCIL CHAMBERS
1 SOUTH SANDUSKY STREET
7:00 P.M.**

AGENDA

NOVEMBER 24, 2015

1. ROLL CALL
2. APPROVAL of the Motion Summary for the meeting held October 27, 2015 as recorded and transcribed.
3. PUBLIC COMMENTS
4. DISCUSSION of Approved Tree Planting List
5. DISCUSSION of Soil Compaction/Grade Change
6. DISCUSSION of Alien Invasive Species Eradication
7. Discussion of 2015 Annual Report
8. ARBORIST REPORT
9. STAFF COMMENTS
10. MEMBER COMMENTS
11. PLAN REVIEWS
 - a. Howald Industrial Park (Informational Only)
12. ADJOURNMENT

ITEM 2

SHADE TREE COMMISSION
October 27, 2015
MOTION SUMMARY

ITEM 1. Roll Call

Vice-Chairwoman Wright called the meeting to order at 7:01 p.m.

Members Present: Jim Buck, Tom Glissman, Amanda Mowry, Tom Wolber, Councilmember Joe DiGenova, Vice-Chairwoman Susan Wright, and Chairman Dave Carey (arrived at 7:05)

Members Absent: Brenda Hendricks, Juliette Rike and Mr. Olen

Staff Present: Doug Richmond (City Arborist) and Linda Mathews (Customer Service Liaison)

Motion to Excuse: Mr. Wolber moved to excuse Mr. Olen, Ms. Rike, Ms. Hendricks, and Chairman Carey, seconded by Councilman DiGenova. Motion approved by a 6-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of August 25, 2015 as recorded and transcribed.

Motion: Councilmember DiGenova moved to approve the Motion Summary for the August 25, 2015 meeting, seconded by Mr. Buck. Motion passed by a 6-0 vote.

Chairman Carey arrived at 7:05 p.m.

ITEM 3. PUBLIC COMMENTS

ITEM 4. DISCUSSION: Approved Tree Plant List

Mr. Buck discussed his research on other cities urban tree list. Mr. Buck compared the trees to current tree list for the City of Delaware. Mr. Richmond discussed concerns regarding trees that require excess water. Mr. Richmond approves the continued use of maple tree and the possible use of the yellow wood tree.

Vice-Chairwoman Wright discussed the potential use of the lacebark elm. Chairman Carey discussed concerns regarding the lacebark elm and that it is on the invasive species list for other states. Mr. Richmond discussed the success rate of survival of elms that are currently planted throughout the city.

Discussion was held on the impact that the roots of the street trees have to sidewalks.

ITEM 5. DISCUSSION of Soil Compaction/Grade Change

Mr. Richmond discussed the efforts to preserve trees during construction at Dempsey Middle School.

Discussion held on amending the tree ordinance to protect the trees during construction. The Commission plans to work on a draft to present to council.

ITEM 6. ARBORIST REPORT

Mr. Richmond discussed the tree replacement schedule. Approximately 325 trees will be replaced. Mr. Richmond discussed the seven trees under the cost share program.

Discussion held regarding the approximate amount of money that Speedway will be placing in the city tree fund in lieu of planting trees.

ITEM 7. STAFF COMMENTS

Ms. Mathews provided information on the customer service requests for August and September 2015.

ITEM 8. MEMBER COMMENTS

Mr. Wolber reviewed Mr. Olen's presentation to council on invasive species.

Chairman Carey discussed upcoming election for chairman in January.

Ms. Mowry informed the Commission that she will not renew her seat on the Shade Tree Commission. Ms. Mowry notified the Commission that she may not be at the November meeting.

The Commission discussed upcoming meetings for November and December. The Commission plans to meet November 24, 2015 for their monthly meeting and no plans for a meeting in December.

ITEM 9. PLAN REVIEWS

- A. Estates at Braumiller-Section 6-Approved as submitted with suggested species changes by Mr. Richmond.
- B. Willow Brook at Delaware Run-Wing H (Informational)
- C. EMS Station (Informational)

ITEM 9. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Chairman Carey. The Shade Tree Commission meeting adjourned at 8:07 p.m.

Chairman Carey

Clerk

ITEM 8

**Arborist Report
Monthly Summary
Reporting Month- November 2015**

Activity completed in November 2015

I. Tree and Stump Removals

- 2 Trees were removed by City Staff due to mortality issues.

II. Tree Maintenance

- 16 street trees were pruned for street, sidewalk, and signage clearance,.

III. Inventories

IV. Issues/Projects/Concerns

- Ongoing project to shape street trees to allow for sidewalk and roadway clearance based on CSR request and areas needing the most attention. September and October focus was Northwest Neighborhood and Kensington subdivision. Project will continue through 2015.

- Current tree replacement estimates for this Fall's street tree replacement project will number around 320 trees, depending on final cost of tree and freight costs. Tree planting will begin in mid November. This round of tree plantings will wrap up trees that were removed due to mortality or EAB in 2010, 2011, and 2012 within the City.

A total of 326 trees were planted in the City Right of Ways this fall including the 6 cost share trees.

There will be an additional 25 trees planted in or around the new Dog Park at the Wetlands Park. These trees are replacements for trees that the City had removed to construct the Dog Park.

25 trees were planted at the Dog Park.

- AEP is working within the City to clear lines. They are currently working on secondary lines in the Northwest Neighborhood and will be working on the West side of the City along Central Ave. between Houk Rd. and Warrensburg Rd.
- The City Arborist, Doug Richmond, is preparing the Application for Re Certification to be a Tree City USA member. Application deadline is December 10, 2015.

V. Staff

No new issues.

ITEM 9

Customer Service Requests
October 2015

Requests for Inspection for Viability	10
Request for Pruning	9
Miscellaneous Inspections	7
Removals (full or limbs)	2
Stump Removals	10
Total Service Requests	38