

CITY OF DELAWARE
PARKS AND RECREATION ADVISORY BOARD
CITY COUNCIL CHAMBERS-CITY HALL
1 S. SANDUSKY ST
7:00 P.M.

AGENDA

NOVEMBER 17, 2015

1. ROLL CALL
2. MOTION TO EXCUSE
3. APPROVAL of Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.
4. Approval of the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed.
5. Approval of the Motion Summary for the meeting held October 20, 2015, as recorded and transcribed.
6. PUBLIC COMMENTS
7. UPDATE of YMCA Recreation Services
8. UPDATE of Parks Activities
9. STAFF COMMENTS
10. MEMBERS COMMENTS
11. ADJOURNMENT

ITEM 3

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
August 18, 2015**

ITEM 1. Roll Call

Chairwoman Lash called the Parks and Recreation Advisory Board meeting to order at 7:00 p.m.

Members Present: Cassie Cunningham, Dianna Hibinger, Joshua Bricker, Nicole LaMar-Nelson, Celeste Smith, Councilmember Chris Jones, and Chairwoman Lash

Members Absent: Ms. German, Mr. Polites, Mr. Ratliff, and Vice-Chairwoman Jennifer Davis

City Staff Present: Stacy Davenport, Parks Superintendent

YMCA Staff Present: Jeremy Byers, Senior Director of Youth & Adult Sports and Roger Hanafin, Youth, Teen, & Family Director

Motion to Excuse: Councilman Jones moved to excuse Vice-Chairwoman Davis and Mr. Polites, Mr. Ratliff and Ms. German, seconded by Ms. LaMar-Nelson. Motion approved by a 7-0 vote.

ITEM 2. APPROVAL of the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed, seconded by Ms. Hibinger. Motion failed by a 5-0-2 (Smith, Jones). Minutes will be brought back to the next Board meeting for a vote.

ITEM 3. PUBLIC COMMENT

Public Participation:

Kelly Bragg Health Educator
Delaware General Health District
146 W. Lincoln Avenue
Delaware, Ohio

Ms. Bragg provided information regarding the placement of a three sided kiosk message center through grant funding at the Ross Street Park. Ms. Bragg discussed the need for city staff to assist in the installation. Mr. Davenport

informed the committee that staff had to concerns to the placement of the kiosk.

Motion: Mr. Jones moved for installation of a kiosk message center for Ross Street Park, seconded by Mr. Bricker. Motion approved by a 7-0 vote.

ITEM 4. UPDATE of YMCA Recreation Services

Mr. Byers stated that youth baseball season is officially over and that the YMCA is in the process of having equipment returned. Mr. Byers indicated that youth soccer registration is closed and that games are to begin August 29, 2015 with the use of approximately five soccer fields.

A discussion was held on Adult Programs offered through the YMCA including the Diabetes Prevention Program. Information was provided on the new Healthy Weight and Your Child Program, and that this program must be doctor recommended.

Mr. Hanafin provided information on the last movie at Mingo Park for August 21, 2015 as well as the upcoming Father/Daughter Golf Event.

Ms. LaMar-Nelson requested information on the advertisement for Flag Football. Mr. Byers discussed the use of Facebook, website use, and reminder emails for advertising for registration.

Chairwoman Lash asked why there was less Mother/Son events compared to Father/Daughter events. Mr. Hanafin indicated that there is higher turnout of parents volunteering for the Father/Daughter events and little turnout of parents volunteering for Mother/Son events.

ITEM5. UPDATE of Parks Activities

Mr. Davenport provided an update regarding Optimist Football Club and that the Club's plans to have games on Sundays. Mr. Davenport discussed solutions for field placement and availability.

Mr. Davenport provided an update on the tennis courts for Mingo Park and the paving work completed at Blue Limestone Park.

Mr. Davenport indicated that staff met with the YMCA to discuss upgrades to the Mingo Facility and looking at a list of upgrades to prioritize.

The Board was made aware that weekly progress meetings are held on Tuesdays in regards to the construction at Veteran's Park.

Mr. Davenport provided an update regarding the fencing at the Dog Park. Mr. Davenport spoke with Ms. Holly Kauf prior to the meeting to update her that

the fence company will be using a bottom rail and not be digging a trench in the placement of the fence. Mr. Davenport indicated that Ms. Kauf was supportive to the changes in the fence and was to notify members of the Dog Park Committee of the changes.

Information was provided on the new environmental friendly treatment of algae that was used at Smith Park.

Mr. Davenport indicated that the CIP was turned in to Council for review and that he attended a Council meeting to discuss the benefits of a Parks and Natural Resource Director position with City Council.

Mr. Davenport stated that AHP will be shutting down their factory on September 28, 2015 to allow for staff to volunteer at the Oak Grove Cemetery.

ITEM 6. STAFF COMMENTS

The Clerk introduced new member, Celeste Smith.

ITEM 7. MEMBERS COMMENTS

Councilman Jones informed Mr. Davenport that the nets for DYAA Soccer were torn.

Councilman Jones requested information regarding a bike path connection of Lantern Chase. Mr. Davenport informed Councilman Jones that this connection is presented in the CIP.

Ms. LaMar-Nelson indicated that she is unable to attend the Director Meetings at the YMCA the second Wednesday of each month at 12:30 p.m. due to a scheduling conflict and requested that board members look at their schedule to provide representation of the Parks and Recreation Advisory Board at this meeting.

Ms. Hibinger discussed her concern regarding Smith Park tennis courts being used as a place for dogs to run in a fenced area and that she notified those using the tennis courts for this purpose of the future site of the Dog Park.

ITEM 8. ADJOURNMENT

Motion: Chairwoman Lash moved to adjourn the Parks and Recreation Advisory Board meeting. The meeting adjourned at 8:00 p.m.

Chairwoman Lash

Elaine McCloskey, Clerk

ITEM 4

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
September 15, 2015**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:00 p.m.

Members Present: Cassie Cunningham, Matt Polites, Dianna Hibinger, Nicole LaMar, Celeste Smith, Vice-Chairwoman Jennifer Davis, and Chairwoman Allyson Lash.

Members Absent: Joshua Bricker, Julie German, and Councilmember Chris Jones

City Staff Present: Linda Mathews, Customer Service City Liaison, and Stacy Davenport, Parks Superintendent

YMCA Staff Present: Jeremy Byers, Associate Executive Director, Stacey Tighe, Assistant Aquatics Director, Amy Mosser, Active Older Adults Director.

ITEM 2. MOTION TO EXCUSE

Motion: Mr. Polites moved to excuse Ms. German, Mr. Bricker, and Councilmember Jones, seconded by Ms. LaMar. Motion approved by a 7-0 vote.

ITEM 3. APPROVAL of the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed.

Motion: Mr. Polites moved to approve the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed, seconded by Ms. Hibinger. Motion approved by a 6-0-1 (Davis) vote.

ITEM 4. APPROVAL of the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.

Motion: Ms. LaMar moved to approve the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed, seconded by Ms. Hibinger. Motion failed by a 5-0-2 (Polites, Davis) vote. Consideration for approval of the Motion Summary for the meeting held August 18, 2015 will be the agenda for the October, 2015 Parks and Recreation Advisory Board meeting.

ITEM 5. PUBLIC COMMENTS

ITEM 6. UPDATE of YMCA Recreation Services

Mr. Byers provided an update on the Youth Programs and Classes including the Teen Leaders Club, and an update on the Youth Sports Programs. Mr. Byers provided information on registration for youth basketball and an update on the youth soccer program.

Mr. Byers presented information on the Adult Sports Programs and Classes, including information on fall softball and the Livestrong Program.

Mr. Byers updated the board on staffing changes at the Delaware YMCA and discussed need for volunteers at the scheduled Halloween Party.

Ms. Mosser discussed information on the Healthy Weight and your Child program and the Diabetes Prevention Program.

Ms. Tighe discussed information on the Jack Florence Pool and programs.

ITEM 7. UPDATE of Park Activities

Mr. Davenport provided an update on the Dog Park and provided pictures of the progress of the park.

Mr. Davenport provided an update on the Pickle Ball Courts at Blue Limestone Park and that staff is discussing concerns related to parking at the park.

Mr. Davenport informed the board that there are weekly meetings related to the progress of Veterans Park.

ITEM 8. STAFF COMMENTS

ITEM 9. MEMBER COMMENTS

Mr. Polites requested information regarding the potential location of the Iron Man competition. Mr. Byers informed the board that there were no current updates.

Ms. Lash discussed the need for volunteers for the Halloween Party.

ITEM 10. ADJOURNMENT

Motion: Mr. Polites moved to adjourn the Parks and Recreation meeting, seconded by Ms. Davis. The meeting adjourned at 7:42 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk

ITEM 5

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
October 20, 2015**

ITEM 1. Roll Call

Chairwoman Lash called the meeting to order at 7:01 p.m.

Members Present: Joshua Bricker, Cassie Cunningham, Dianna Hibinger, Julie German, Celeste Smith, and Chairwoman Allyson Lash.

Members Absent: Nicole LaMar, Matt Polites, Vice-Chairwoman Jennifer Davis and Councilmember Chris Jones

City Staff Present: Linda Mathews, Customer Service City Liaison, Dan Whited, Public Service Group Director, and Stacy Davenport, Parks Superintendent

YMCA Staff Present: Jeremy Byers, Associate Executive Director.

Bike Way Task Force Consultant: Dan Negley

ITEM 2. MOTION TO EXCUSE

Motion: Mr. Bricker moved to excuse Ms. LaMar, Mr. Polites, Vice-Chairwoman Davis, and Councilmember Jones, seconded by Ms. Hibinger. Motion approved by a 6-0 vote.

ITEM 3. APPROVAL of the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.

Motion: Ms. Hibinger moved to approve the Motion Summary for the meeting held August 18, 2015 as recorded and transcribed, seconded by Ms. Smith. Motion failed by a 5-0-1 (German) vote. Minutes will be brought back to the next Board meeting for a vote.

ITEM 4. APPROVAL of the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed.

Motion: Ms. Hibinger moved to approve the Motion Summary for the meeting held September 15, 2015 as recorded and transcribed, seconded by Ms. Cunningham. Motion failed by a 4-0-2 (Bricker, German) vote. Minutes will be brought back to the next Board meeting for a vote.

ITEM 5. PUBLIC COMMENTS

ITEM 6. UPDATE of YMCA Recreation Services

Mr. Byers provided an update on youth sports programs and adult sports programs.

Mr. Byers provided information on the October 24, 2015 Halloween Party at Mingo Park. Mr. Byers discussed the need for many volunteers for the program.

Discussion was held on the Santa's Helper program.

ITEM 7. UPDATE of Park Activities

Mr. Davenport discussed the Volunteer Day events at Oak Grove Cemetery by Domtar and the upcoming Make a Difference Day with Ohio Wesleyan University students.

Mr. Davenport provided an update on Veterans Park, the Dog Park, and Hidden Valley Golf Course. Information was provided to the Board regarding the upcoming planting of street trees.

Mr. Davenport discussed the upcoming installation of the greenhouse at 440 East William Street, and the benefits and utilization of the greenhouse.

ITEM 8. STAFF COMMENTS

Mr. Whited provided an update on the Bike Plan and introduced Mr. Dan Negley, as a consultant to the Bike Plan. Mr. Negley discussed priorities for connectors of the bike path throughout the city and surrounding areas. Mr. Whited discussed the need to look at grants for additional funding source.

Mr. Davenport and Mr. Whited discussed the Ironman triathlon that will be hosted in the City of Delaware, August 21, 2016.

ITEM 9. MEMBER COMMENTS

Chairwoman Lash discussed the need for the city to provide updates and progress of projects on city website and social media to increase awareness.

Mr. Bricker recommended that the city and OWU look at available facilities that are available to determine possible other events that can be hosted in the city.

Ms. Hibinger discussed the Kids on Campus event that will take place in February and provide a free tennis clinic to children.

Mr. Negley provided updates on bike trail connectors in surrounding

communities.

Ms. Cunningham requested information on the potential lighting for field three at Smith Park. Mr. Davenport stated there are no current plans and discussion was held on the declining participation in softball. Mr. Byers discussed that the YMCA was looking at adapting the softball schedule to increase participation.

ITEM 10. ADJOURNMENT

Motion: Mr. Bricker moved to adjourn the Parks and Recreation meeting, seconded by Ms. Hibinger. The meeting adjourned at 7:40 p.m.

Allyson Lash, Chairwoman

Elaine McCloskey, Clerk

ITEM 7



YMCA/Recreation Services

Recreation programs listed below are now coordinated through the YMCA

I. Youth Programs/Classes

- A. Healthy Weight and your Child now being offered at Mingo and the Delaware YMCA. This is an evidence based program for children age 7-13 yrs old and their parents. The focus is on nutrition education and physical activity to encourage healthier eating habits and an active lifestyle.

II. Youth Sports Programs

- A. 3rd-6th basketball registration is over. Coaches meeting was last week. We have 10 3rd-4th teams and 8 5th-6th teams.
- B. Flag Football ended last weekend.
- C. On Nov. 14th we will be having an Indoor Soccer tournament for the participants from our Fall Soccer League.

III. Adult Programs/Classes

- A. Diabetes Prevention Program: Participants learn about healthy eating and increasing their physical activity, with the goal of reducing their body weight by 7% and increasing their physical activity to 150 minutes per week.
- B. The Livestrong Program is now running with 10 participants. This program focuses on helping survivors heal and reclaim their life.
- C. We will have adult beginner swim lessons over at Mingo in June and Adult intermediate swim lessons at the YMCA in July.

IV. Adult Sports Programs

- A. Adult Fall Softball is complete.
- B. Open volleyball on Monday nights has started back up. Play starts at 6:30p in the main gym at the Y.

V. Special Events

- A. Calls from North Pole. Form available Nov. 1 at the Y or online. Need Santa's Helpers on December 10th.
- B. Halloween Party was Saturday, October 24 from 4-7pm at Mingo Park. Attendance was estimated to be 1000. Thank you volunteers!
- C. VolleySTRONG for LiveSTRONG at the YMCA is Sunday, November 22nd. Cost \$150 per co-ed team up to 8 players (2 girls on the court at all times). Register online via Delaware YMCA under MOVESTRONG link.

- VI. Issues/Concerns**
- VII. Shelters/Reservations**
- VIII. Staff**

ITEM 9

Parks Monthly Report

Projects

- Veterans Park- Project is running a couple of weeks behind. The play toy has been installed, concrete has been poured in amphitheater area, and vertical construction is 50 % complete.
- Dog Park – concrete has been poured, fence has been installed, and area has been fertilized and aerated
- Fishing Pier Smith – Contractor has started the installation of the fishing / observation pier at Smith Park
- Kensington Basketball hoop- have received pricing back from contractor, working with HOA to determine the next steps
- Oak Grove Cemetery- Connections supplied the City with around 60 OWU volunteers to help with leaf clean up at Oak Grove
- Hidden Valley- staff is working on the design stages for the upgrades at Hidden Valley Golf Course
- Staff has started to remove/ replace existing play structures at Blue Limestone, Mingo, Oakhurst and Nottingham Parks
- Greenhouse is to be installed week of November 9th, will be located at 440 East William Street
- Street trees are being planted we have 346 trees that need to be planted throughout the City.

Parks

- Continued mowing of all parks and ROW's (135 park mowing hours- 76.5 ROW mowing hours)
- Responded to 3 Customer Service Request
- Trash pickup along ROW areas 1 hours
- Daily trash pickup in all parks- 219.5 hours
- Clean restrooms daily
- Ball field maintenance – 68 hours
- Landscaping beds- 30.5 hours
- Weed eating Parks and Row's – 19 hours

Forestry

- Responded to 37 Customer Service Request
- Reviewed plans
- Tree maintenance- prunes, removals, plantings 230 hours

Oak Grove Cemetery

- Performed 12 Internments
- Performed 0 Exhumations
- Continued mowing- 99 hours
- Funeral Prep- 24.5 hours
- Landscaping- 21.5 hours
- Tree maintenance- 20.5 hours
- Weed eating – 66 hours
- Leaf Collection-93 hours

Hidden Valley Golf Course

- Clubhouse operations- 275 hours
- Course mowing- 32.5 hours
- 622 Total rounds played
- Offering Veterans Day Specials- \$25- 2 people 18 holes with cart



- Home
- Residents
- Visitors
- Economic Development
- Careers
- Vendors
- Municipal Court



Hidden Valley Golf Course

Mature trees and a winding creek add to the beauty of this executive, par-28 layout nestled in Delaware's hidden valley. A pond, trees, and numerous sand traps make this course a challenge for beginners as well as advanced golfers. The course is open April 1 until mid-November (weather permitting), currently opening Monday through Friday at 7 am with last tee time at 6:30 pm.

For weekend hours and last tee time, please contact the Course at 740-203-1470 or via Email. The Hidden Valley Golf Course is located at 580 West William Street.

To apply for a Membership or Punch Card, [click here](#).

Course Pricing:

Rates	9 Holes	18 Holes
Regular Monday-Friday	\$8.50	\$13.00
Student/Senior Mon.-Friday	\$8	\$12.50
Regular Weekend/Holiday	\$9.50	\$13.50
Student/Senior Weekend	\$9	\$13.00

Memberships

Resident	Non-Resident
Single \$320	Single \$345
Student \$175	Student \$200
Senior \$280	Senior \$305
Family \$400	Family \$425

10% discount will be applied to memberships purchased prior to April 1.
 50% discount will be applied to memberships purchased after July 15.

Additional Options

10 Round Punch Card	Equipment	Driving Range
Single \$73	Pull Cart \$2/9 hole round	Small Bucket \$3
Senior \$68	Riding Cart \$6/9 hole round	Medium \$4
Student \$56	Golf Clubs \$4/9 hole round	Large \$6, XL \$10

Parks and Natural Resources • 440 East William Street • Email • 740-203-1810

Events

9:30 am – 10:00 am November 6, 2015

Delaware City Digest

Delaware City Digest airs live each Friday on WDLR 1550-AM. Listen live.