

**CITY OF DELAWARE
AIRPORT COMMISSION**

AGENDA

**CITY COUNCIL CHAMBERS
1 S. SANDUSKY ST
7:00 P.M.**

REGULAR

OCTOBER 15, 2015

1. ROLL CALL
2. MOTION TO EXCUSE
3. INTRODUCTION of New Commission Members
4. APPROVAL of the Motion Summary of the meeting of the AIRPORT COMMISSION held July 16, 2015, as recorded and transcribed
5. PUBLIC COMMENTS
6. UPDATE OF AIP PROJECTS/GRANTS
 - A. Runway Extension (FAA)
 - B. Taxiway A Rehabilitation (ODOT)
7. NEW EQUIPMENT PURCHASE
8. 2016 BUDGET PROPOSAL
9. AIRPORT OPERATIONS SUPERVISOR and STAFF COMMENTS
10. MEMBER COMMENTS
11. ADJOURNMENT

ITEM 4

**AIRPORT COMMISSION
MOTION SUMMARY
July 16, 2015**

ITEM 1. Roll Call

Vice-Chairman Kennedy called the Airport Commission meeting to order at 7:01 p.m.

Members Present: Walt Gaub, Janie McIntire, Vice-Mayor George Hellinger, and Vice-Chairman Brian Kennedy

Members Absent: John Lewis, Greg Mellon, and Jan Simonis

Staff Present: Joe Bullis, Public Works Superintendent, Kevin Piatt, Airport Operations Supervisor

Motion to Excuse: Mr. Gaub moved to excuse Mr. Lewis and Mr. Mellon, seconded by Vice-Mayor Hellinger. Motion approved by a 4-0 vote.

ITEM 2. APPROVAL of the Motion Summary of the meeting of the AIRPORT COMMISSION held April 16, 2015, as recorded and transcribed.

Motion: Vice-Mayor Hellinger moved to approve the Motion Summary of the meeting of the Airport Commission held April 16, 2015, as recorded and transcribed, seconded by Mr. Gaub. Motion approved by a 4-0 vote.

ITEM 3. INTRODUCTION OF New Commission Members

A discussion was held with present members over the concern of newly appointed members not attending the past two meetings.

Motion: Vice-Mayor Hellinger moved to direct city staff to reach out to newly appointed and absent members to inquire on their interest in attending the Airport Commission meeting and acknowledge their willingness to serve on the Commission, seconded by Ms. McIntire. Motion approved by a 4-0 vote.

ITEM 4. ELECTION of Chairman

Motion: Mr. Gaub moved to elect Mr. Kennedy as Chairman of the Airport Commission, seconded by Ms. McIntire. Motion approved by a 4-0 vote.

ITEM 5. ELECTION of Vice-Chairman

Motion: Mr. Gaub moved to elect Ms. McIntire as Vice-Chairwoman of the Airport Commission, seconded by Chairman Kennedy. Motion approved by a 4-0 vote.

ITEM 6. PUBLIC COMMENTS

ITEM 7. DISCUSSION of ACIP

Mr. Bullis discussed the ACIP and reviewed alternatives to the bid projects. Mr. Bullis explained that he was requested to submit the grant application after the scheduled deadline, but as the deadline approached he submitted the application of the grant as one project. Mr. Bullis reviewed communication and follow up that has occurred regarding the federal grant process and expects a determination in September of 2015.

ITEM 8. Mr. Bullis reviewed the funding for the asphalt and fencing projects and discussed recommended upgrades for equipment.

Mr. Bullis recommended that the Commission review and determine projects that will help to improve the airport and increase prosperity.

ITEM 9. AIRPORT OPERATIONS SUPERVISOR and STAFF COMMENTS

Mr. Piatt reviewed that the Public Works Department is assisting to help with painting projects, such as the runways, but that the repeated rainy weather conditions has slowed the progress of the projects.

Mr. Piatt reviewed the compliance that was received from the Annual Underground Inspection.

Mr. Piatt provided an update on the recent OAA Conference that he attended.

ITEM 10. MEMBER COMMENTS

ITEM 11. ADJOURNMENT

Motion: Mr. Gaub moved to adjourn the meeting, seconded by Vice-Mayor Hellinger. Meeting adjourned at 7:57 p.m.

Janie McIntire, Vice-Chairwoman

Elaine McCloskey, Clerk