

CITY OF DELAWARE
PARKS AND RECREATION ADVISORY BOARD
CITY COUNCIL CHAMBERS-CITY HALL
1 S. SANDUSKY ST
7:00 P.M.

AGENDA

SEPTEMBER 15, 2015

1. ROLL CALL
2. MOTION TO EXCUSE
3. APPROVAL of the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed.
4. APPROVAL of Motion Summary for the meeting held August 18, 2015 as recorded and transcribed.
5. PUBLIC COMMENTS
6. UPDATE of YMCA Recreation Services
7. UPDATE of Parks Activities
8. STAFF COMMENTS
9. MEMBERS COMMENTS
10. ADJOURNMENT

ITEM 3

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
July 21, 2015**

ITEM 1. Roll Call

The Parks and Recreation Advisory Board meeting was called to order at 7:00 p.m.

Members Present: Cassie Cunningham, Matt Polites, Julie German, Allyson Lash, Lucas Ratliff, Dianna Hibinger, Joshua Bricker, and Nicole LaMar-Nelson

Members Absent: Vice-Chairwoman Jennifer Davis and Councilmember Chris Jones

Staff Present: Stacy Davenport, Parks Superintendent

ITEM 2. MOTION TO EXCUSE

Motion: Mr. Polites moved to excuse Vice-Chairwoman Davis and Councilmember Jones, seconded by Ms. Lash. Motion approved by an 8-0 vote.

ITEM 3. APPROVAL of the Motion Summary for the meeting held June 16, 2015 as recorded and transcribed.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held June 16, 2015 as recorded and transcribed, seconded by Mr. Polites. Motion approved by a 7-0-1 (La-Mar-Nelson).

ITEM 4. ELECTION of Chairperson and Vice-Chairperson

Motion: Mr. Polites moved to elect Ms. Lash as Chairperson of the Parks and Recreation Advisory Board, seconded by Ms. Hibinger. Motion approved by an 8-0 vote.

Motion: Mr. Polites moved to elect Ms. Davis as Vice-Chairwoman of the Parks and Recreation Advisory Board, seconded by Ms. German. Motion approved by an 8-0 vote.

ITEM 5. PARKS TOUR

Mr. Davenport provided information on the duties and responsibilities of the Parks staff at the multiple city parks. Mr. Davenport provided information on his staffing, trash pickup schedules at parks, mowing schedules, and working with Main Street Delaware for holiday lights. The following parks were visited

on the tour:

- a. Bicentennial Park - Mr. Davenport explained that this park is at times rented out for weddings and for the Harmony in the Park program.
- b. Ross Street Park- A discussion was held on the use of the park by the Southwest Community Initiative for the community gardens program.
- c. Belle Ave Park- Mr. Davenport discussed the play area.
- d. Stratford Woods Park- Mr. Davenport explained that staff met with the neighborhood to plan various park amenities. Park improvements were reviewed.
- e. Cheshire Park- Mr. Davenport provided an update on the fountain/aeration system that is to be installed.
- f. Glenn Ross Park- Mr. Davenport explained that the park was developed alongside the Home Owners Association. Information provided on future plans to extend the walking trails.
- g. Eastside Park- Mr. Davenport provided information on improvements provided by the Parks Levy Funds.
- h. Wetlands (Mill Run) Park-Dog Park- Mr. Davenport provided a description of the layout and amenities for the Dog Park. Information provided on the cost savings to extend the parking lot with the use of recycled materials. A discussion was held on the role Ohio Wesleyan University has on the maintenance of the Wetlands.
- i. Kensington Park- A discussion was held on the research and progress of attempting to find replacement metal backboards for the basketball hoops.
- j. Mingo Park- Mr. Davenport indicated that the asphalt resurfacing for the tennis courts has been delayed due to rain.
- k. Riverview Park- Mr. Davenport provided the location of the park and that the park has been closed for two years due to construction of water treatment plant.
- l. Oakhurst Park- Mr. Davenport provided information on the neighborhood park with plans for a new swing set and slide.
- m. Smith Park- A discussion was held on the various projects completed at the park by Park Levy Funding. A discussion was held on connecting the trails through the Master Bike Plan.
- n. Shelbourne Forest Park - information was provided on the walking trail that connects one part of the neighborhood development to the other.
- a. Nottingham Park- A discussion was held on the amenities at the park and the landscaping changes.
- o. Lexington Glen Park- Information was provided on new play toy to be installed at a later date.
- p. Locust Curve Park-Location of park identified and maintenance of the park.
- q. Veterans Park- Mr. Davenport provided information on the groundbreaking of the park on July 25, 2015. A description of the Splash and Play location and amenities was provided.

- r. Carson Farms Park- A discussion was held on the amenities of the park including trails, play toy, tennis courts, and basketball pad.
- s. Sunnyview PPG Park- A discussion was held on the green space area that was requested by surrounding neighbors.
- t. Marvin Lane Park- Information was provided on the location and new play toy.
- u. Hidden Valley Golf Course- Mr. Davenport provided information on the staffing of the Golf Course.
- v. Blue Limestone Park- Mr. Davenport provided an update on the current projects.

Motion: Chairwoman Lash moved to adjourn the Parks and Recreation meeting, seconded by Ms. German. The meeting adjourned at 8:49 p.m.

Chairwoman Lash

Elaine McCloskey, Clerk

Date

ITEM 4

**PARKS AND RECREATION ADVISORY BOARD
MOTION SUMMARY
August 18, 2015**

ITEM 1. Roll Call

Chairwoman Lash called the Parks and Recreation Advisory Board meeting to order at 7:00 p.m.

Members Present: Cassie Cunningham, Dianna Hibinger, Joshua Bricker, Nicole LaMar-Nelson, Celeste Smith, Councilmember Chris Jones, and Chairwoman Lash

Members Absent: Ms. German, Mr. Polites, Mr. Ratliff, and Vice-Chairwoman Jennifer Davis

City Staff Present: Stacy Davenport, Parks Superintendent

YMCA Staff Present: Jeremy Byers, Senior Director of Youth & Adult Sports and Roger Hanafin, Youth, Teen, & Family Director

Motion to Excuse: Councilman Jones moved to excuse Vice-Chairwoman Davis and Mr. Polites, Mr. Ratliff and Ms. German, seconded by Ms. LaMar-Nelson. Motion approved by a 7-0 vote.

ITEM 2. APPROVAL of the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed.

Motion: Mr. Bricker moved to approve the Motion Summary for the meeting held July 21, 2015 as recorded and transcribed, seconded by Ms. Hibinger. Motion failed by a 5-0-2 (Smith, Jones). Minutes will be brought back to the next Board meeting for a vote.

ITEM 3. PUBLIC COMMENT

Public Participation:
Kelly Bragg Health Educator
Delaware General Health District
146 W. Lincoln Avenue
Delaware, Ohio

Ms. Bragg provided information regarding the placement of a three sided kiosk message center through grant funding at the Ross Street Park. Ms. Bragg discussed the need for city staff to assist in the installation. Mr. Davenport

informed the committee that staff had to concerns to the placement of the kiosk.

Motion: Mr. Jones moved for installation of a kiosk message center for Ross Street Park, seconded by Mr. Bricker. Motion approved by a 7-0 vote.

ITEM 4. UPDATE of YMCA Recreation Services

Mr. Byers stated that youth baseball season is officially over and that the YMCA is in the process of having equipment returned. Mr. Byers indicated that youth soccer registration is closed and that games are to begin August 29, 2015 with the use of approximately five soccer fields.

A discussion was held on Adult Programs offered through the YMCA including the Diabetes Prevention Program. Information was provided on the new Healthy Weight and Your Child Program, and that this program must be doctor recommended.

Mr. Hanafin provided information on the last movie at Mingo Park for August 21, 2015 as well as the upcoming Father/Daughter Golf Event.

Ms. LaMar-Nelson requested information on the advertisement for Flag Football. Mr. Byers discussed the use of Facebook, website use, and reminder emails for advertising for registration.

Chairwoman Lash asked why there was less Mother/Son events compared to Father/Daughter events. Mr. Hanafin indicated that there is higher turnout of parents volunteering for the Father/Daughter events and little turnout of parents volunteering for Mother/Son events.

ITEM5. UPDATE of Parks Activities

Mr. Davenport provided an update regarding Optimist Football Club and that the Club's plans to have games on Sundays. Mr. Davenport discussed solutions for field placement and availability.

Mr. Davenport provided an update on the tennis courts for Mingo Park and the paving work completed at Blue Limestone Park.

Mr. Davenport indicated that staff met with the YMCA to discuss upgrades to the Mingo Facility and looking at a list of upgrades to prioritize.

The Board was made aware that weekly progress meetings are held on Tuesdays in regards to the construction at Veteran's Park.

Mr. Davenport provided an update regarding the fencing at the Dog Park. Mr. Davenport spoke with Ms. Holly Kauf prior to the meeting to update her that

the fence company will be using a bottom rail and not be digging a trench in the placement of the fence. Mr. Davenport indicated that Ms. Kauf was supportive to the changes in the fence and was to notify members of the Dog Park Committee of the changes.

Information was provided on the new environmental friendly treatment of algae that was used at Smith Park.

Mr. Davenport indicated that the CIP was turned in to Council for review and that he attended a Council meeting to discuss the benefits of a Parks and Natural Resource Director position with City Council.

Mr. Davenport stated that AHP will be shutting down their factory on September 28, 2015 to allow for staff to volunteer at the Oak Grove Cemetery.

ITEM 6. STAFF COMMENTS

The Clerk introduced new member, Celeste Smith.

ITEM 7. MEMBERS COMMENTS

Councilman Jones informed Mr. Davenport that the nets for DYAA Soccer were torn.

Councilman Jones requested information regarding a bike path connection of Lantern Chase. Mr. Davenport informed Councilman Jones that this connection is presented in the CIP.

Ms. LaMar-Nelson indicated that she is unable to attend the Director Meetings at the YMCA the second Wednesday of each month at 12:30 p.m. due to a scheduling conflict and requested that board members look at their schedule to provide representation of the Parks and Recreation Advisory Board at this meeting.

Ms. Hibinger discussed her concern regarding Smith Park tennis courts being used as a place for dogs to run in a fenced area and that she notified those using the tennis courts for this purpose of the future site of the Dog Park.

ITEM 8. ADJOURNMENT

Motion: Chairwoman Lash moved to adjourn the Parks and Recreation Advisory Board meeting. The meeting adjourned at 8:00 p.m.

Chairwoman Lash

Elaine McCloskey, Clerk