

**CIVIL SERVICE COMMISSION  
MOTION SUMMARY  
SEPTEMBER 2, 2015**

ITEM 1. ROLL CALL

Jack Hilborn called the meeting to order at 3:03 pm.

Members Present: Jack Hilborn, April Nelson and Michael Robinson, and City Council Representative Lisa Keller

Mr. Hilborn announces that this is Ms. Nelson's final meeting. She will be missed very much. It is wished that she take care of herself. No one wants to see her go but the reason for her departure is understood. Her commitment to the Commission, her questions, and her insight has been greatly appreciated. She is wished the very best.

Ms. Riggle (City Mayor) states that Ms. Nelson's knowledge and warmth has been a huge asset to this Commission, and she presents a proclamation, establishing this day as "April Nelson Day".

Mr. Homan (City Manager) states that April's general involvement in this community has been valued throughout the years. It is noted that the writing she used to do for the Delaware Gazette of the history of this City is especially remembered for how well the pieces were written and presented.

Staff Present: City Attorney Darren Shulman, Assistant City Manager Jackie Walker, Human Resource Manager Jessica Feller, Fire Chief John Donahue, and Police Chief Bruce Pijanowski, City Manager R. Thomas Homan.

ITEM 2. APPROVAL of the Motion Summary of the Civil Service Commission meeting held AUGUST 5, 2015, as recorded and transcribed.

**Motion:** Mr. Robinson moved to approve of the Motion Summary for the August 5th Motion Summary, seconded by Ms. Nelson. Motion passed by a 3-0 vote.

ITEM 3. Extend the Firefighter List

Two (2) additional firefighters have been hired from the list. December 18<sup>th</sup>, 2015 is the date requested for the extension.

**Motion:** Ms. Nelson moved to approve of the extension of the Firefighter List, seconded by Mr. Robinson. Motion passed by a 3-0 vote.

ITEM 4. Amend the Police Officer List

**Motion:** Ms. Nelson moved to amend the Police Officer list, seconded by Mr. Robinson. Motion passed by a 3-0 vote.

ITEM 5. PUBLIC COMMENT

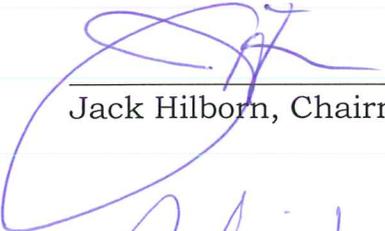
There was no additional public comment.

ITEM 6. COMMISSION MEMBERS COMMENTS

Ms. Nelson states this was a hard decision to step down, and it is especially difficult in feeling like she is abandoning the firefighters. She is pleased to serve on this Commission. She values the commitment and the sheer personal pleasure experienced while serving and working with this board.

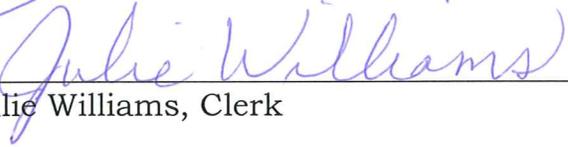
ITEM 7. MEETING ADJOURNMENT

Chairman Hilborn adjourned the meeting at 4:15 p.m.



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Jack Hilborn, Chairman



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Julie Williams, Clerk