

**CITY OF DELAWARE
PUBLIC WORKS/PUBLIC UTILITIES
COMMITTEE
AGENDA
MOSES BYXBE ROOM
500 E. LINCOLN AVE
7:00 P.M.**

REGULAR

July 7, 2015

1. ROLL CALL
2. APPROVAL of the Motion Summary for the meeting of the Public Works/Public Utilities Committee meeting held May 5, 2015, as recorded and transcribed
3. PUBLIC COMMENTS
4. UPDATE of 2016-2020 Capital Improvements Resurfacing Program
5. UPDATE of 2015 and 2016 SafeWalks Program
6. UPDATE of AMI Program
7. UPDATE on Public Utilities Projects and Activities
8. UPDATE on Public Works Projects and Activities
9. STAFF COMMENTS
10. MEMBER COMMENTS
11. ADJOURNMENT

ITEM 2

PUBLIC WORKS/PUBLIC UTILITIES
May 5, 2015
MOTION SUMMARY

ITEM 1. Roll Call

Chairman Jones called the meeting to order at 7:01 p.m.

Members Present: Vice-Chairman Kent Shafer and Chairman Chris Jones.

Members Absent: Mayor Carolyn Riggle.

City Staff Present: Bill Ferrigno (Director of Public Works/City Engineer), Brad Stanton (Director of Public Utilities), Dan Whited (Director Public Service Group), Linda Mathews (Customer Service Liaison).

Motion to Excuse: Vice-Chairman Shafer moved to excuse Mayor Riggle, seconded by Chairman Jones. Motion approved with a 2-0 vote.

ITEM 2. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held March 3, 2015 as recorded and transcribed.

Motion: Vice-Chairman Shafer moved to approve the motion summary of the Public Works/Public Utilities Committee meeting held March 3, 2015, seconded by Chairman Jones. Motion approved by a 2-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. PRESENTATION of SafeWalk Appeals

Mr. Ferrigno provided a review for property located at 195 Hawthorne Drive. The commission plans to discuss at future meeting, as the homeowners were not present for the meeting.

ITEM 5. UPDATE on Public Utilities Projects and Activities

Mr. Stanton provided an overview of the various projects. Mr. Stanton provided a summary of the Park Avenue waterline project, and the bid for the project. Mr. Stanton discussed the start of the project to begin in June and completed by October.

Mr. Stanton reviewed the Blue Limestone Park Improvements, which includes the placement of 1,043 square yards of Pervious Concrete and 3.9 acres of bio-swale areas. Mr. Stanton expects the project to begin June 2015 and have an

expected completion date of August 2015.

Mr. Stanton reviewed the Sawmill Parkway and Innovation Court Water and Sewer Lines project that are to begin in May 2015 and have an expected completion date of August 2015.

Mr. Stanton reviewed the Bernard Avenue Storm Water Improvements and reviewed the estimated construction cost.

Mr. Stanton reviewed the Wastewater Treatment Facility Aeration System Improvement project, including the estimated construction cost and schedule.

ITEM 6. UPDATE on AMI Project Scope

Mr. Whited reviewed the role the consultants, CH2M, will assist in receiving data from staff and meeting with staff to answer questions. The consultants will assist with the evaluation of bids and review of proposals.

Motion: Vice-Chairman Shafer motioned to forward AMI recommendations to council, seconded by Chairman Jones. Motion approved by a 2-0 vote.

ITEM 7. DISCUSSION of Winter Mailbox Repair/Replacement Policy

Mr. Ferrigno reviewed the guidelines to repair or replace damaged mailboxes. Ms. Mathews informed the committee that she received an average of one to two dozen claims from residents. Mr. Ferrigno reviewed the criteria for compliance of installation of mailboxes, and voiced the concern that some mailboxes are not stable in the ground and cannot withstand the extra weight of the snow. Mr. Ferrigno reviewed a case where a resident was unhappy with the response from the city and was given the option to file an appeal. Mr. Ferrigno does not recommend a change to the policy.

Ms. Mathews reviewed the staff response to a claim. Mr. Jones discussed the need to have a cap on the cost that the city will reimburse homeowners on replacement mailboxes. Mr. Jones requested that staff determine an estimate of the average cost of a mailbox. Mr. Ferrigno plans to contact Cedar Craft for an estimate.

Mr. Shafer recommended putting a flyer in the water bill on an annual basis to review and educate on mailbox compliance.

ITEM 8. UPDATE on 2015 Street Resurfacing Program

Mr. Ferrigno reviewed the 2015 Street Resurfacing Program bid schedule. Mr. Ferrigno reviewed the bid for S. Sandusky Street from Belle Avenue to William Street. Mr. Ferrigno also reviewed the bid for Olentangy Avenue, Weiser

Avenue, pavement repairs to U.S. 42/London Road intersection, and base repairs to Williams Street and Central Avenue.

Mr. Ferrigno discussed the use of message boards to assist with traffic, and that he would prefer to complete the Sandusky Street before school starts. Mr. Ferrigno plans to notify business owners that will be affected of the specific dates of work.

Mr. Ferrigno discussed the public campaign to heighten awareness to motorist of cyclist with sharrow markings on Sandusky Street.

ITEM 9. UPDATE on Curve Road Landfill Leachate Transfer Line Project

Mr. Ferrigno provided an update on the Curve Road Landfill Leachate Transfer Line Project, and that all bids were return over the projected estimate, and they had to rebid the project. Mr. Ferrigno informed the committee that staff is currently in the process of vetting the project with a contractor.

ITEM 10. UPDATE on Citizen Concerns

Mr. Ferrigno reviewed the complaint of a resident on North Franklin related to the drainage and discharged caused from the sump pump that caused an ice jam. Mr. Ferrigno informed the committee that staff determined the downspout was placed accordingly to city ordinances, and that the circumstances were related to harsh below zero temperatures and icy conditions. Mr. Ferrigno discussed with the committee that the Central Ohio Engineers Group will be discussing this problem.

ITEM 11. STAFF COMMENTS

Mr. Ferrigno discussed the street sweeping process and need to pick up the grit that was mixed with the salt during inclement weather to help provide traction to streets. Mr. Ferrigno explained that this process is necessary as it is required to keep this mixture from sewages. Mr. Ferrigno discussed the need to look at reducing the use of grit, as it is costly to properly dispose of and does not provide a significant improvement to road conditions. Mr. Ferrigno discussed the need to have better equipment to distribute salt more effectively and efficiently.

Mr. Ferrigno discussed the recommendation to eliminate street sweeping in the fall as the majority of the cleanup is related to leaves. Mr. Ferrigno discussed the need to educate the public to not put leaves in gutter areas.

Motion: Vice-Chairman Shafer moved to concur with policy changes to have street sweeping once a year during the spring, seconded by Chairman Jones. Motion approved by a 2-0 vote.

Mr. Ferrigno informed the committee that staff is working with the police department to collect basketball hoops that are placed in the street. Ms. Mathews reviewed the procedures to confiscate the basketball hoops, which begins with notification to homeowners. Ms. Mathews explained that homeowners are able to retrieve the hoops during a two week period. Mr. Jones recommended that unclaimed hoops be donated to other communities that maybe in need of recreational equipment.

Mr. Ferrigno informed the committee that the replacement of chiller system in city hall is to begin with an expected eight to ten week process for completion.

Mr. Whited informed the committee of the scheduled public meeting for May 13, 2015 to review the master bike plan.

ITEM 12. MEMBER COMMENTS

ITEM 13. ADJOURNMENT

Motion: Vice-Chairman Shafer motioned to adjourn the meeting at 8:10 p.m., seconded by Chairman Jones.

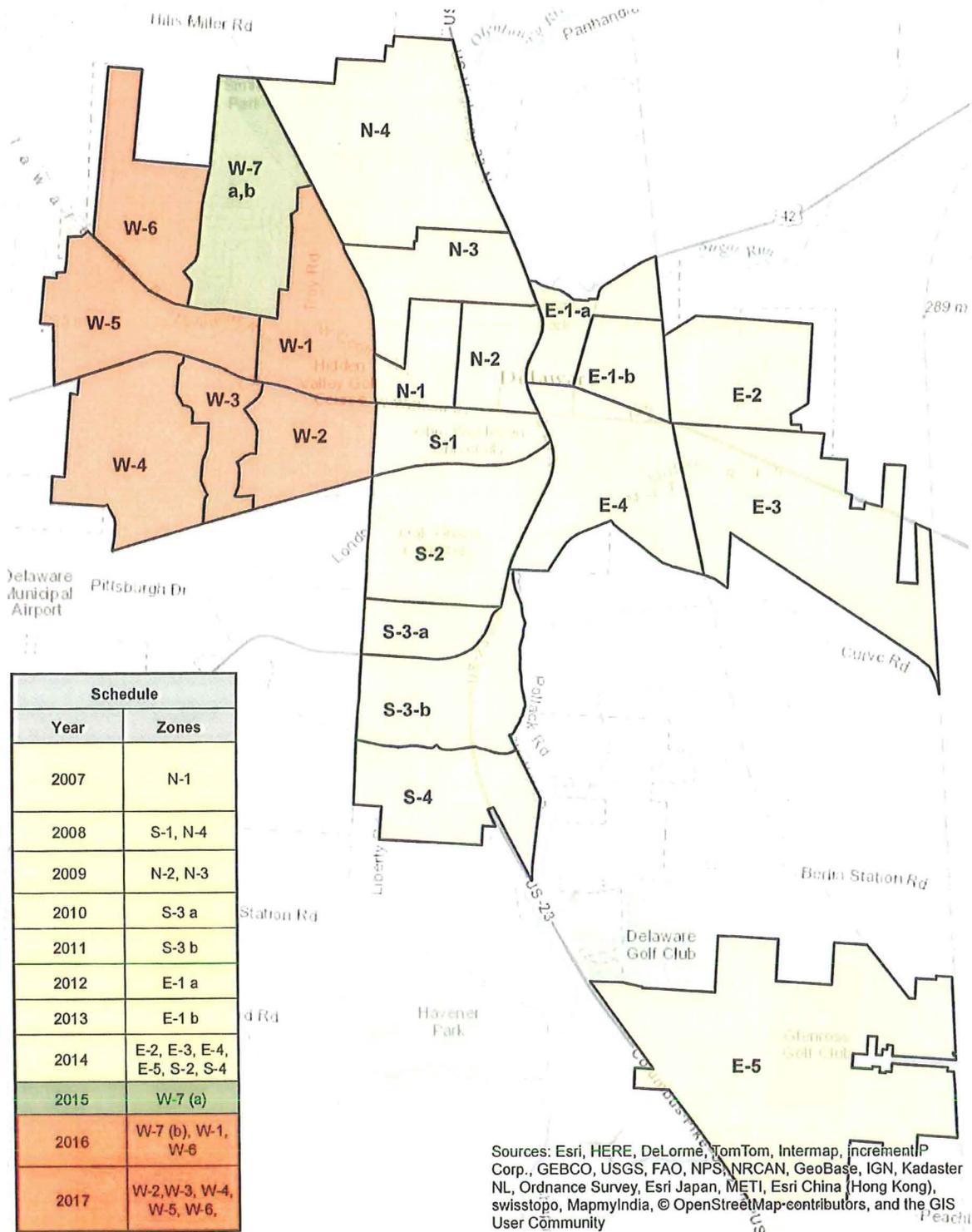
Chris Jones, Chairman

Clerk

Date

ITEM 5

Safe Walks Program



Schedule	
Year	Zones
2007	N-1
2008	S-1, N-4
2009	N-2, N-3
2010	S-3 a
2011	S-3 b
2012	E-1 a
2013	E-1 b
2014	E-2, E-3, E-4, E-5, S-2, S-4
2015	W-7 (a)
2016	W-7 (b), W-1, W-6
2017	W-2, W-3, W-4, W-5, W-6

Sources: Esri, HERE, DeLorme, TomTom, Intermap, incrementP Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap-contributors, and the GIS User Community

Legend

Railroad
 Street
 Municipal Boundary

0 1,850 3,700 7,400 Feet

The City of Delaware, Ohio

Safe Walks Program update- 2016 (areas W-1, W-5, W-6 and W-7b) has been marked for evaluation. We will be going to council for Resolution of Necessity on July 27th, mailings to follow that meeting. Deficient sidewalks:

- Homeowner responsibility: 33,150 sq. ft.
- City responsibility: 16,000 sq. ft.