

RECORD OF PROCEEDINGS

Held June 1 20 15

The joint meeting between the Delaware County Commissioners and Delaware City Council on June 1, 2015 was called to order at 7:00 p.m. in the Commissioner's Hearing Room, located at 101 South Sandusky Street. The following members of Council were present: Second Ward Lisa Keller, Third Ward Joe DiGenova, Fourth Ward Andrew Brush, At Large Kent Shafer, Vice Mayor George Hellinger and Mayor Carolyn Kay Riggle who presided. Absent from the meeting was First Ward Chris Jones.

The following members of Delaware County Commissioners were present: Commissioner Ken O'Brien, Commissioner Barb Lewis, and Commissioner Gary Merrell.

City Staff Present: Dean Stelzer, Finance Director, Dan Whited, Public Service Group Director, Bill Ferrigno, Public Works Director/City Engineer, John Donahue, Fire Chief, Sean Hughes, Economic Development Director, Lee Yoakum, Community Affairs Coordinator, Brad Stanton, Public Utilities Director, Jackie Walker, Assistant City Manager, and Tom Homan, City Manager.

County Staff Present: Tim Hansley, Delaware County Administrator, Chris Bauserman, Delaware County Engineer, Jon Melvin, Manager of Facilities, Tiffany Jenkins, Director of Environmental Services, Dawn Huston, Director of Administrative Services, Chief Mike Schuiling, Director of Emergency Medical Services, Kevin Hennessy, Vice-Chairman of the Delaware County Finance Authority.

Motion to Excuse: Mr. Brush moved to excuse Mr. Jones, seconded by Mr. Shafer. Motion approved by a 6-0 vote.

ITEM 2: County Updates

a. Sawmill Parkway

Mr. Bauserman provided information on the timeline to advertise the upcoming project for bid, as well as, expected completion date. Mr. Bauserman discussed expected road closures during the construction.

b. Courthouse

Mr. Melvin provided an updated on the new Delaware County Courthouse site plans and provided a layout of the architect's expected master floor plan. Mr. Melvin discussed the two levels of parking, access points, and the entrances. Mr. Melvin discussed the concept plans for potential expansion of the courthouse in the future.

Mr. Brush requested information on the concept plans for a parking structure on Court Street. Mr. Melvin discussed that is a plan for Phase 2.

Mr. Brush discussed concerns that he has received by constituents regarding the layout and those victims of crime maybe in the same area as prisoners that are being transported in for check in. Mr. Melvin reviewed the security plans for the building and that the architects design will separate the prisoners from the visitors.

RECORD OF PROCEEDINGS

Held June 1 2015

Mr. Homan suggested the possibility of allowing the parking to be available after hours to the public. Mr. Melvin stated that this would increase security concerns. Commissioner Merrell stated that the employee lot would free up additional public parking spaces.

Mr. Hansley stated the need for continued discussions on procedures to minimize any negative impact to the downtown area during the construction phase.

c. Sewer Master Plan

Ms. Jenkins discussed the goals of the Sewer Master Plan. Ms. Jenkins discussed the need to analyze existing conditions of systems and what capital improvements can be used to improve the existing systems. Ms. Jenkins indicated the need to look at future needs of the system and what service areas will need provided to for future developments. A discussion was held on the need for financial analysis and to look at potential funding sources available.

d. Economic Development Director Process

Ms. Huston provided an update on the process of hiring an Economic Development Director. Ms. Huston stated that the Waters Company was hired to assist in securing the position. Ms. Huston provided copies of the brochures that were developed as part of the recruiting process and that the brochure was sent out to 700 potential applicants. A discussion was held on the goal to have the position filled by August.

e. EMS Agreement.

Chief Schuiling discussed the EMS Agreement and provided the difference of use emergency medical responders of the county compared to the city, with the county requiring three EMS responders.

ITEM 3: City Updates

a. Sanitary Sewer Collection System Master Plan Update

Mr. Stanton and Mr. Whited reviewed the Sanitary Sewer Collection Master Plan and the need to look at flow constraints in the system. A discussion was held on the need to look at the option of using capital improvement funds for repairs or to build new sewers.

Commissioner O'Brien indicated the need to focus on and distinguish who will provide sewage services to Troy Township area.

b. Transportation Plan Update

Mr. Ferrigno and Mr. Whited discussed the need to receive recommendations for potential cost on new construction, maintenance, and prioritization of projects. Mr. Ferrigno discussed the partnership with MORPC to help run a traffic model to determine how local city roads manage traffic to determine priorities. Mr. Ferrigno discussed the use of public to also determine transportation priorities. Mr. Ferrigno discussed the significance on maintenance of roads and assessing current infrastructure. A discussion was held on maintenance including the installation of guardrails, striping, and local maintenance.

RECORD OF PROCEEDINGS

Minutes of Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 1 20 15

Mr. Ferrigno provided an update on three main projected projects which include Valleyside Drive, Merrick Parkway, and Cottswold Drive.

Commissioner O'Brien voiced his concern regarding the Glenn Road project and the increase in city traffic onto county roads. Mr. Ferrigno reviewed the projected plan for Glenn Road and Glenn Parkway.

ITEM 4: Discussion Items

a. Solid Waste Transfer Station

Ms. Jenkins reviewed the long term options and plans for the transfer station. Ms. Jenkins stated that the existing site is located next to the jail and if the jail needs expansion in the future than the Transfer Station will need to be relocated. Ms. Jenkins explained that the existing transfer station works well and reviewed potential options. These options include: continue to run the transfer station as is, build a new site, enter into a private partnership agreement, look at a city and county partnership, and for the county to no longer take part in trash and let the private and public entities decide what is to their best interest.

Mrs. Keller discussed the need to have the Public Works Department discuss and evaluate possible options and potential outcomes. Mrs. Keller recommended that there should be a staff working group to work on this evaluation.

b. Other

Commissioner Merrell discussed the need for the city and county to look at a partnership in a transition to natural gas vehicles for the city and county. Mr. Homan recommended that the school districts be included in the discussion and partnership.

Mr. Homan provided an update on the wayfinding signage.

Mr. Hennessy discussed the role of the Delaware County Finance Authority and that the services provided are not being utilized by the city or county as much as they could be. Mr. Hennessy recommended that the Delaware County Finance Authority be used as a tool on joint projects.

ITEM 5: Next Meeting

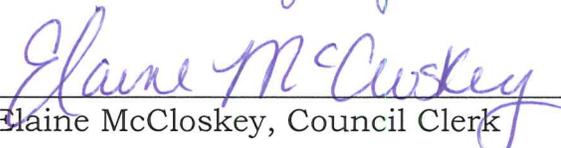
A discussion was held to have a meeting setup within six months. The next meeting date to be determined.

ITEM 6: ADJOURNMENT

Motion: Mr. Brush moved to adjourn the meeting. The meeting adjourned at 8:33 p.m.



Mayor Carolyn Kay Riggle



Elaine McCloskey, Council Clerk