

**CITY OF DELAWARE
CIVIL SERVICE COMMISSION MEETING
MAY 6 2015, 3:00PM
COUNCIL CHAMBERS**

AGENDA

1. Roll Call
2. Approval of the March 4, 2014 Motion Summary as recorded and transcribed.
3. Certify additions to the Police Officer Eligible List
4. Extend and approve the Firefighter Eligible List
5. Present Firefighter hiring process proposals
6. Public Comment
7. Commission Members Comment

**MOTION SUMMARY
CIVIL SERVICE COMMISSION
MARCH 4, 2015**

1. ROLL CALL

Julie Williams called roll.

Members Present: Jack Hilborn, April Nelson and Michael Robinson
Jack Hilborn called the meeting to order at 3:00 pm.

Staff Present: Civil Service Commission Secretary Julie Williams, City Attorney Darren Shulman, Assistant City Manager Jackie Walker, Police Chief Bruce Pijanowski, Human Resource Manager Jessica Feller, Fire Chief John Donahue, City Council Member Lisa Keller
Also Present: Firefighter Joe Murphy

2. VOTE FOR CIVIL SERVICE COMMISSION CHAIR AND VICE CHAIR FOR 2015.

MOTION: On a motion made by April and seconded by Mike, Jack Hilborn was nominated for Chair. Jack accepted the position nomination to Chair. April nominated Mike for Vice Chair. April declined to accept Mike's nomination of April to Vice Chair. Mike accepted the position nomination to Vice Chair.

3. APPROVAL OF THE MOTION SUMMARIES OF THE REGULAR MEETINGS OF CIVIL SERVICE COMMISSION HELD FEBRUARY 4, 2015, AS RECORDED AND TRANSCRIBED.

MOTION: On a motion made by Michael and seconded by April the approval of the motion summaries as presented was unanimously approved by a 3-0 vote.

4. REMOVAL AND AMEND THE FIREFIGHTER CERTIFIED LIST

One candidate was removed by self request-had accepted another position.

MOTION: On a motion made by April and seconded by Michael the removal and amendment of the firefighter certified list was unanimously approved by a 3-0 vote.

5. APPROVAL TO THE CLARIFICATION TO THE POLICE OFFICER RECRUITMENT PROCESS

Language was added to the process clarifying the requirement of candidates to retest when any portion of the recruiting process was failed. Additional language clarification was made to numbers 3 and 4 identifying the testing component to be the "written score".

MOTION: On a motion made by Mike and seconded by April the approval of the clarifications to the police officer recruitment process as presented and to be amended was unanimously approved by a 3-0 vote.

7. PUBLIC COMMENT

Joe Murphy called into question, and voiced some comments and concerns regarding the part time firefighter hiring process. Issues discussed included:

- Classification of position, and protections through the Civil Service Commission.
- The role of the Civil Service Commission with regards to the approval of the hiring process for part time firefighters.
- A candidate's standing on the original hiring list, if accepting a part time position.

It is agreed amongst all parties that the Charter and the process for hiring part time firefighters would be reviewed, considered, and clarified.

8. COMMISSION MEMBERS COMMENT

The Civil Service Members requested additional information regarding the part time firefighter hiring process and how it would specifically impact a full time candidate currently on the list.

9. MEETING ADJOURNMENT

Chairman Hilborn adjourned the meeting at 3:40 p.m.

Jack Hilborn, Chairman

Julie Williams, Secretary

Approved Date: Sept. 3, 2014

**City of Delaware
Police Officer Certified List (2014)**

Expiration Date: Continuous

Current List Order	Candidate	Avg. Interview Score	Written Exam Score	COMBINED SCORE	Military Points	Edu. Points	Certified Status Points	OVERALL SCORE (for CSC eligibility list)	Date Placed on Certified List	Roll-off Date (1 yr. from date placed on list unless extended)	Candidate Status as of Feb. 2, 2015 CSC Meeting	Candidate Status as of May 6, 2015 CSC Meeting
1	Lance McDaniel	85	85.33	85.17	1	3		89.17	9/3/2014	9/3/2015	passed over 2 times	
2	Braden Peters	80.4	88.59	84.50		2		86.50	9/3/2014	9/3/2015	passed over 2 times	
3	John Young	75	89.67	82.34		2	2	86.34	5/6/2015	5/6/2016		added to list
4	John Chiriac	77.6	86.96	82.28		2	2	86.28	9/3/2014	9/3/2015	passed over 2 times	
5	Michael Barnes	76.2	90.22	83.21	1	2		86.21	5/6/2015	5/6/2016		added to list
6	Ryan Sutphin	81.8	81.52	81.66	1	2	1	85.66	5/6/2015	5/6/2016		added to list
7	Kenneth Okine	83	81.52	82.26		3		85.26	5/6/2015	5/6/2016		added to list
8	Anthony Pizzi	77	83.7	80.35		2	2	84.35	9/3/2014	9/3/2015	passed over	
9	Alison Castrilla	75.6	84.24	79.92		2	2	83.92	5/6/2015	5/6/2016		added to list
10	Jeffrey Ford	76.2	86.96	81.58			2	83.58	5/6/2015	5/6/2016		added to list
11	Allen Salyers	81.2	79.89	80.55	1		2	83.55	5/6/2015	5/6/2016		added to list
12	Chris Willis	75.2	83.7	79.45		2	2	83.45	9/3/2014	9/3/2015		
13	Jason Carroll	75.6	83.15	79.38		2	2	83.38	5/6/2016	5/6/2016		added to list
14	Tyler Brewer	76.4	83.7	80.05		1	2	83.05	5/6/2015	5/6/2016		added to list
15	Garret Lotz	75.2	90.22	82.71				82.71	5/6/2015	5/6/2016		added to list
16	Timothy Pike	75.4	83.7	79.55		2	1	82.55	5/6/2015	5/6/2016		added to list
17	Joseph Miller	77.2	84.78	80.99	1			81.99	5/6/2015	5/6/2016		added to list
18	Jeff Hoffman	77.75	83.15	80.45	1			81.45	9/3/2014	9/3/2015		
19	Roman Sena	75.8	84.78	80.29	1			81.29	5/6/2015	5/6/2016		added to list
20	Matthew Rahde	81.4	80.98	81.19				81.19	5/6/2015	5/6/2016		added to list
21	Alex Yarnell	75.4	86.41	80.91				80.91	5/6/2015	5/6/2016		added to list
22	Jordan Cornwell	76.8	80.98	78.89		2		80.89	5/6/2015	5/6/2016		added to list
23	Max Muir	78.2	83.15	80.68				80.68	9/3/2014	9/3/2015		
24	Kevin Kline	76	84.78	80.39				80.39	9/3/2014	9/3/2015		
25	Steven Croushore	75.6	84.78	80.19				80.19	5/6/2015	5/6/2016		added to list
26	David Evinsky	75	79.89	77.45		2		79.45	9/3/2014	9/3/2015		
27	Elsø Smith	76.2	79.89	78.05				78.05	9/3/2014	9/3/2015		
Hired/Removed from List/Disqualified												
	Joshua Curtis	81.8	91.85	86.825	1	2		89.83	9/3/2014		accepted position elsewhere	

Approved Date: Sept. 3, 2014

**City of Delaware
Police Officer Certified List (2014)**

Expiration Date: Continuous

Jacob Smith	77.6	88.04	82.82			2	84.82	9/3/2014	accepted position elsewhere
Michael Adams	79.2	88.59	83.895	1		1	85.90	9/3/2014	hired; 2-18-15
Benjamin Sholl	81	81.52	81.26	1	2		84.26	9/3/2014	hired 1-14-15
Dana Jagger	75.2	85.33	80.265			2	84.27	9/3/2014	recommended for removal from list
Chris Schofield	77.8	84.24	81.02	1			82.02	9/3/2014	recommended for removal from list

List Certified on the 6th day of May, 2015, by the Civil Service Commission.

Jack Hilborn
Chairman, Civil Service Commission

1 Addition of 17 names on May 6, 2015.
2

Certified Date: December 18, 2013

**City of Delaware
Firefighter Certified List (2013)**

Expiration Date: December 18, 2015
~~June 18, 2015~~

Current List Order	Original List Order	Last Name	First Name	Overall Score (for CSC eligibility list)	Candidate Status as of March 5, 2014 CSC Meeting	Candidate Status as of April 2, 2014 CSC Meeting	Candidate Status as of July 2, 2014 CSC Meeting	Candidate Status as of Nov. 5, 2014 CSC Meeting	Candidate Status as of Jan. 7, 2015 CSC Meeting	Candidate Status as of Feb. 4, 2015 CSC Meeting	Candidate Status as of March 4, 2015 CSC Meeting
1	15	Dunlap	Mark	82.33	in process	Hold	Hold	passed over	passed over	hold	hold
2	17	Gorman	Michael	80.67			in process	Hold	Hold	hold	hold
3	18	Spurlock	Aaron	80.00			in process	Hold	Hold	hold	hold
4	19	Rieser	Adam	79.67			in process	Hold	Hold	hold	hold
5	20	Penner	Caleb	79.67						in process	in process
6	21	Anderson	Lance	79.00						in process	in process
7	23	May	Benjamin	78.67						in process	in process
8	24	Defluiter	Dale	77.67						in process	in process
9	26	Rella	David	77.33							in process
10	27	Moore	Robert	76.33							in process
11	28	Joseph	Conrad	75.67							in process
12	29	Nelson	Jared	75.33							in process
13	30	Payne	Stephen	75.00							in process
14	31	Rutherford	Jacob	74.67							in process
Hired/Removed from List/Disqualified											
	4	Richison	Peter	90.67	requested to be removed from process.						
	3	Curtiss	Daniel	90.67		reached age limit					
	1	Pershing	John	95.00	in process	Recommended for hire	Hired 6/4/14				
	2	Nethers	Richard	92.00	in process	Recommended for hire	Hired 6/4/14				
	5	Theisen	Michael	90.33	in process	Recommended for hire	Hired 6/4/14				
	6	Blythe	Dylan	89.67	in process	Recommended for hire	Hired 6/4/14				
	7	Seiffert	Luke	89.33	in process	Recommended for hire	Hired 6/4/14				
	8	Drenik	Jared	88.00	in process	Recommended for hire	Hired 6/4/14				
	11	Caulkins	Patrick	84.00	in process	Recommended for hire	Hired 6/4/14				

Certified Date: December 18, 2013

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	12	Jacobs	Kyle	83.67	in process	Hold	Hold	requested to be removed from process; accepted position elsewhere.			
	9	Howard	Ryan	87.33	in process	passed over	Hold	in process	Hired 12/17/14		
	13	VonLohr	Taylor	83.33	in process	Hold	Hold	in process	Hired 12/17/14		
	14	Ripley	Joshua	83.00	in process	Hold	Hold	in process	recommended for removal from list		
	16	Hagstad	Benjamin	82.00	in process	Hold	Hold	in process	Hired 12/17/14		
	10	Nighland	Christopher	86.33	in process	passed over	Hold	passed over	passed over 3rd time; removed from list		
	25	Simon	Jeff	77.33						requested to be removed from list; accepted position elsewhere.	
	22	McNary	Christopher	79.00						in process	requested to be removed from list; accepted position elsewhere.

Updated list certified by the Civil Service Commission on the 6th day of May, 2015.

Jack Hilborn
Chairman, Civil Service Commission