

**SHADE TREE COMMISSION**  
**April 28, 2015**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Carey called the meeting to order at 7:00 p.m.

Members Present: Jim Buck, Michaela Dean, Brenda Hendricks, Tom Glissman (arrived at 7:04 p.m.), Amanda Mowry, Paul Olen, Tom Wolber, Councilmember Joe DiGenova, Vice-Chairwoman Susan Wright, and Chairman Dave Carey

Staff Present: Doug Richmond, City Arborist, Linda Mathews, Customer Service Liaison, and Dave Efland, Planning and Community Development Director

**Motion to Excuse:** Councilmember DiGenova moved to excuse Mr. Glissman, seconded by Mr. Olen. Motion approved by an 8-0-1 (Wolber) vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of March 24, 2015 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the March 24, 2015 meeting, seconded by Ms. Dean. Motion passed by a 9-0 vote.

Mr. Glissman arrived at the Shade Tree meeting at 7:04 p.m.

ITEM 3. PUBLIC COMMENTS

Jeff Rike  
120 Diverston Way  
Delaware, Ohio 43015

Mr. Rike voiced concerns regarding the previous removal of the ash trees on his property by the City of Delaware. Mr. Rike stated that he was not notified of the date of the removal and had requested to be notified prior to the removal due to his underground sprinkler system. Mr. Rike stated that after the removal his sprinkler system was damaged from a blown line. Mr. Rike requested that he be notified for the planting of the replacement trees to avoid further damage. Mr. Richmond informed Mr. Rike that he will review the records and review his findings with Mr. Rike.

ITEM 4. DISCUSSION of Delaware City Schools Improvements-Dave Efland

Mr. Efland discussed with the Shade Tree Commission any concerns or questions regarding the Delaware City Schools Improvements.

Mr. Olen voiced concern that a precedent was set to not replace trees that will be cut down. Mr. Efland reviewed the tree plan for the schools and the placement of a permanent conservation area and informed the Commission that there was no prior protection before the approved project. Mr. Efland recommended that the Commission go before the school board to request a conservation easement on school properties and encourage the school district to be a good steward of the environment.

Ms. Hendricks discussed the need to have a written agreement to protect both current and future parties involved. Ms. Hendricks also discussed the idea to use students to plant trees and take care of them on designated school grounds as an education program and as a cost saving method.

Vice-Chairman Wright recommended that discussion of conservation with the school district be a future agenda item.

#### ITEM 5. DISCUSSION of First Friday and Watershed Festival Activities

A discussion was held on the details of the First Friday event. Vice-Chairman Wright plans to email the volunteer schedule out for the event. Ms. Mathews requested information on the table location but did not hear back from Main Street Delaware. Ms. Mathews plans to email this information when available.

Mr. Wolber provided the Commission with a copy of his pamphlet for feedback. Ms. Mathews explained to the Commission that the City Manager will need to provide approval prior to the distribution of the pamphlets. Chairman Carey recommended that the direct website be listed on the pamphlet and Councilman DiGenova recommended that the pamphlet be condensed and revised for the upcoming Watershed Festival. Ms. Mathews recommended that a digital copy be sent to Lee Yoakum to allow for revisions and modifications as needed.

Mr. Olen discussed the activities for kids during the Watershed Festival. Mr. Olen recommended a coloring table, a tree identification activity, and a scavenger hunt. Mr. Olen requested help from the Commission on finding appropriate coloring pages and how to set up the scavenger hunt. Ms. Dean recommended that the hunt be done with photo identification on smart phones and cameras to prevent damage to trees.

ITEM 6. DISCUSSION of Tree Stewardship Tree Program

Mr. Richmond presented the Commission with a copy of the volunteer agreement forms. Vice-Chairman Wright stated that she needed to follow-up with the Master Gardeners. Ms. Dean will email the revised list of responsibilities to the Commission and Vice-Chairwoman Wright to review the responsibilities with the Master Gardeners. Vice-Chairwoman Wright will invite a representative of the Master Gardeners to the Shade Tree Commission meeting in May to set up a working training session.

ITEM 7. ARBORIST REPORT.

Mr. Richmond provided the Arborist report for April 2015. Mr. Richmond informed the Commission that eight trees were removed due to mortality issues and one additional maple tree was removed by AEP. Mr. Richmond reviewed the tree maintenance for April and issues and concerns.

Mr. Richmond discussed his recent experience when attending the Tree City USA awards event on April 16<sup>th</sup> in Bellefontaine. Mr. Richmond stated that he spoke with other community shade tree members to discuss their involvement and found that many other shade tree community members complete their own pruning.

ITEM 8. STAFF COMMENTS

ITEM 9. MEMBER COMMENTS

Mr. Glissman asked if the city could have damaged a sprinkler system during the tree removal process. Mr. Richmond explained that the sprinkler would have to had been placed in the right-of-way and that if the city needed to dig they would contact O.U.P.S. prior to digging to locate underground utilities.

Ms. Hendricks asked on plans to preserve tree to keep dirt and trucks out. Chairman Carey stated that there was no formal definition of protection and feels that if they want to save a tree on an improvement site then the commission needs to recommend to council procedures to help protect the tree.

Ms. Dean stated that May will be her last meeting as a member of the Shade Tree Commission.

Chairman Carey discussed the opportunity to have a guest speaker if the City of Delaware is willing to host a Tree City USA event. Ms. Mathews explained that money to cover the cost of the event would need to be asked for during the budget process and would need firm ideas and location to know what the needs are.

Mr. Wolber provided a copy of an article from the Delaware Gazette on Delaware being awarded its 34<sup>th</sup> consecutive year of being a Tree City USA. Mr. Wolber also provided an article on the emerald ash borer.

ITEM 10. PLAN REVIEWS

- A. Curtis Farms-Phases 3 and 4- plan approved as modified by the city arborist.
- B. Stockdale Farms Tree Survey

ITEM 11. ADJOURNMENT

**Motion:** Ms. Dean moved to adjourn the meeting, seconded by Mr. Wolber. The Shade Tree Commission meeting adjourned at 8:55 p.m.



Chairman Carey



Elaine McCloskey, Clerk