

**SHADE TREE COMMISSION**  
**March 24, 2015**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Carey called the meeting to order at 7:00 p.m.

Members Present: Jim Buck, Michaela Dean, Brenda Hendricks, Amanda Mowry, Paul Olen, Tom Wolber, Councilmember Joe DiGenova, Vice-Chairwoman Susan Wright, and Chairman Dave Carey

Members Absent: Tom Glissman

Staff Present: Doug Richmond, City Arborist

**Motion to Excuse:** Councilmember DiGenova moved to excuse Mr. Glissman, seconded by Vice-Chairwoman Wright. Motion approved by a 9-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of February 24, 2015 as recorded and transcribed.

**Motion:** Vice-Chairwoman Wright moved to approve the Motion Summary for the February 24, 2015 meeting, seconded by Chairman Carey. Motion passed by an 8-0-1 (Mowry) vote.

ITEM 3. PUBLIC COMMENTS

Ms. Lisa Bowers, 8995 E. Main Street, Columbus, Urban Forester for The Ohio Department of Natural Resources, Division of Forestry.

Ms. Bowers spoke to the Commission over the Tree Commission Academy courses that will be offered. Ms. Bowers provided information on the prerequisites for admission into the Freshman Class through the Senior Class.

Ms. Hendricks voiced an interest in the course, and Chairman Carey plans to discuss with the City of Delaware a sponsorship to the program.

ITEM 4. DISCUSSION of Arbor Day Activities.

Chairman Carey informed the Commission that he placed a call to the YMCA to discuss an appropriate location for the Arbor Day Celebration. Chairman Carey recommends that instructions be available to plant seedlings to hand out to those individuals that attend the ceremony. Ms. Mowry to follow up with the YMCA on a ceremony to take place at approximately 4:30 p.m. on April 24, 2015, and will follow up with a group email.

Chairman Carey presented to the Commission the idea of dedicating the Arbor Day tree to Mr. DiGenova. The Commission was in agreement to this suggestion. Mr. Richmond recommended that the tree be planted near the front of the YMCA, west of the new parking lot.

Discussion was held on the May First Friday event in the Downtown Historic District. Vice-Chairwoman Wright suggested that the Commission sign up by the next meeting for shifts to help pass out pamphlets and seedlings. The Commission plans to begin set up at 5:30 p.m.

Discussion was held on the various children activities to provide during the First Friday event. Councilmember DiGenova discussed the idea of providing a coloring page. Ms. Bowers presented to the Commission the idea of building a tree on a poster board and branch off with information provided by participants on what benefits trees provide to the community. Mr. Wolber informed the Commission that he is finalizing the flier and condensing the information. Mr. Wolber plans to send out a copy of the finalized flier when completed. Ms. Hendricks volunteered to assist with the children's activities.

Ms. Hendricks requested that eleven of the seedlings be donated to eleven Girl Scouts that will be receiving their Gold Award. The Commission was in agreement.

Mr. DiGenova discussed contacting the Gazette on an article regarding Arbor Day, and informed the Commission that he has a tree from an Arbor Day Ceremony from 37 years ago.

#### ITEM 5. DISCUSSION of Annual Shade Tree Commission Report

Vice-Chairwoman Wright presented the Shade Tree Commission Report draft to the Commission members, and plans to present the report to Council on April 13, 2015.

Mr. Wolber recommended the addition into the report the discussion of working with other communities and the efforts for sidewalk damage related to tree roots. Chairman Carey was in agreement with the addition of sidewalk discussion to formally recognize the efforts made by the Commission regarding this issue.

Ms. Hendricks discussed the role that the Commission takes in communicating with the different departments throughout the City of Delaware.

#### ITEM 6. DISCUSSION of Volunteer Pruning Program

Ms. Dean provided to the Commission a revision of the Volunteer Program requirements. Vice-Chairwoman Wright discussed her efforts in reaching the

Master Gardeners in the area to have a soft start in June.

Mr. Richmond discussed the need to prune trees that have had growth related to water shoots. Mr. Richmond also discussed the need for a liability waiver, an identification badge, reflective vest, and safety glasses. Chairman Carey also requested that in the waiver the addition to protect the volunteers from liability on any damage that may occur to city trees. Mr. Olen recommended that the group begin with the task of door hanging.

Discussion held with the Commission on training requirements and hours. Mr. Richmond discussed that pruning instructions will come from him and that initial training will also include how to handle homeowner concerns and complaints. Chairman Carey recommends that the volunteer program not be responsible for monitoring AEP.

#### ITEM 7. ARBORIST REPORT.

Mr. Richmond provided the arborist report for March 2015. Mr. Richmond informed the Commission that there were no stumps removed. Mr. Richmond reviewed the tree maintenance in which eight street trees were pruned, and that two trees were involved in auto accidents which resulted in total loses. These trees will be compensated by the driver's insurance and that cost of both trees will allow for an additional eight trees plus the replacement of the two damaged trees. These trees will be replaced in the same neighborhood that the accident occurred in.

Mr. Richmond informed the Commission that on April 16, 2015 the Tree City USA award ceremony will take place in Bellefontaine, Ohio, which will include a walking tour.

#### ITEM 8. STAFF COMMENTS

Mr. Richmond reviewed customer service requests for the month of February.

#### ITEM 9. MEMBER COMMENTS

Councilmember DiGenova discussed the addition of information regarding the Watershed Festival to be sent out with the monthly water bills.

Ms. Dean stated that she needs to meet with the National Honor Society to discuss the replacement of student representative for the Shade Tree Commission.

Mr. Olen to present at the Watershed Festival meeting the ideas for activities, which include, tree identification activity, coloring table, and a scavenger hunt.

Chairman Carey discussed his opinion regarding the Delaware City Schools improvements and the initial concerns regarding the acreage that was set aside to accommodate the improvements. Chairman Carey discussed that after further review he feels less concerned on the issue.

ITEM 10. PLAN REVIEWS

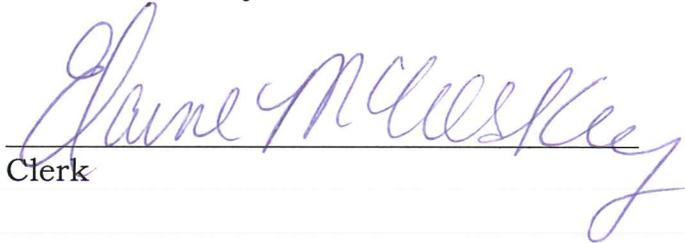
- A. Communities at Glen Ross-Section 4- plan approved as submitted.
- B. Communities at Glen Ross-Section 5- plan approved as submitted.
- C. Meeker Way (Informational Only)
- D. Stockdale Farms (Revised) - Commission recommends eliminating Adirondack Crabapple Trees at the Middle Mead entrance and replacing with Ivory Silk Lilac Trees.

ITEM 11. ADJOURNMENT

**Motion:** Ms. Dean moved to adjourn the meeting, seconded by Vice-Chairwoman Wright. The Shade Tree Commission meeting adjourned at 8:44 p.m.



Chairman Carey



Clerk