

**MOTION SUMMARY
CIVIL SERVICE COMMISSION
MARCH 4, 2015**

1. ROLL CALL

Julie Williams called roll.

Members Present: Jack Hilborn, April Nelson and Michael Robinson
Jack Hilborn called the meeting to order at 3:00 pm.

Staff Present: Civil Service Commission Secretary Julie Williams, City Attorney Darren Shulman, Assistant City Manager Jackie Walker, Police Chief Bruce Pijanowski, Human Resource Manager Jessica Feller, Fire Chief John Donahue, City Council Member Lisa Keller

Also Present: Firefighter Joe Murphy

2. VOTE FOR CIVIL SERVICE COMMISSION CHAIR AND VICE CHAIR FOR 2015.

MOTION: On a motion made by April and seconded by Mike, Jack Hilborn was nominated for Chair. Jack accepted the position nomination to Chair. April nominated Mike for Vice Chair. April declined to accept Mike's nomination of April to Vice Chair. Mike accepted the position nomination to Vice Chair.

3. APPROVAL OF THE MOTION SUMMARIES OF THE REGULAR MEETINGS OF CIVIL SERVICE COMMISSION HELD FEBRUARY 4, 2015, AS RECORDED AND TRANSCRIBED.

MOTION: On a motion made by Michael and seconded by April the approval of the motion summaries as presented was unanimously approved by a 3-0 vote.

4. REMOVAL AND AMEND THE FIREFIGHTER CERTIFIED LIST

One candidate was removed by self request-had accepted another position.

MOTION: On a motion made by April and seconded by Michael the removal and amendment of the firefighter certified list was unanimously approved by a 3-0 vote.

5. APPROVAL TO THE CLARIFICATION TO THE POLICE OFFICER RECRUITMENT PROCESS

Language was added to the process clarifying the requirement of candidates to retest when any portion of the recruiting process was failed. Additional language clarification was made to numbers 3 and 4 identifying the testing component to be the "written score".

MOTION: On a motion made by Mike and seconded by April the approval of the clarifications to the police officer recruitment process as presented and to be amended was unanimously approved by a 3-0 vote.

7. PUBLIC COMMENT

Joe Murphy called into question, and voiced some comments and concerns regarding the part time firefighter hiring process. Issues discussed included:

- Classification of position, and protections through the Civil Service Commission.
- The role of the Civil Service Commission with regards to the approval of the hiring process for part time firefighters.
- A candidate's standing on the original hiring list, if accepting a part time position.

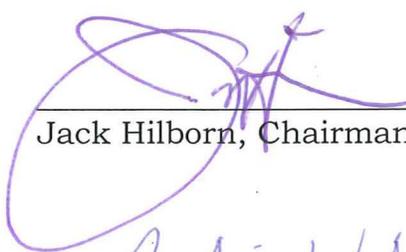
It is agreed amongst all parties that the Charter and the process for hiring part time firefighters would be reviewed, considered, and clarified.

8. COMMISSION MEMBERS COMMENT

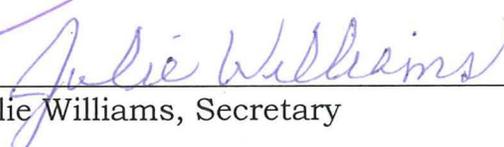
The Civil Service Members requested additional information regarding the part time firefighter hiring process and how it would specifically impact a full time candidate currently on the list.

9. MEETING ADJOURNMENT

Chairman Hilborn adjourned the meeting at 3:40 p.m.



Jack Hilborn, Chairman



Julie Williams, Secretary