

**CITY OF DELAWARE
PARKING AND SAFETY MEETING
AGENDA**

**CITY COUNCIL CHAMBERS
1 SOUTH SANDUSKY ST.
DELAWARE, OH 43015
7:00 P.M.**

February 16, 2015

1. ROLL CALL
2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held November 17, 2014, as recorded and transcribed.
3. DISCUSSION:
 - A. The discussion of the installation of “No Parking from Here to Corner” signage on Cottswold Dr.; from the first driveway west of Winston Rd. on Cottswold Dr.
4. NEW BUSINESS:
 - A. Downtown Parking Work Group Update
5. ADJOURNMENT

PARKING AND SAFETY COMMITTEE
November 17, 2014
MOTION SUMMARY

ITEM 1. ROLL CALL

Chairman Shafer called the meeting to start at 7:00 p.m.

Members Present: Councilman Chris Jones, Vice-Chairwoman Lisa Keller, and Chairman Kent Shafer

Staff Present: Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, and Matt Weber, Assistant City Engineer

ITEM 2. APPROVAL of the Motion Summary of the Parking and Safety Committee meeting held August 18, 2014, as recorded and transcribed.

Motion: Mr. Jones moved to approve the Motion Summary of the Parking and Safety Committee meeting held May 19, 2014, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

ITEM 3. DISCUSSION

A. The removal of "No Parking" signage on one side of Silversmith Lane in the Lantern Chase Subdivision.

Chief Pijanowski reviewed the request for the removal of the signage on Silversmith Lane, with recommendation to remove the sign on the opposite side of the current fire hydrant locations.

PUBLIC COMMENT:

Adam Rodriguez, 1446 Silversmith, Delaware Ohio, President of Lantern Chase Home Owners Association

Mr. Rodriguez voiced the difficulty in not having adequate street parking to allow for family gatherings and to have driveways sealed.

Bernice Marshall, 1451 Silversmith, Delaware Ohio

Ms. Marshall feels that there is more adequate parking availability on the side of the pond. Ms. Marshall voiced inconsistencies throughout the neighborhood on where parking is allowed and not. Mr. Weber recommended that the city conduct a review of the neighborhood and hold a work session with the homeowners association.

Vice Chairwoman Keller questioned if parking is allowed on both sides, would emergency vehicles be able to pass through. This question was addressed by Fire Chief John Donahue.

James Penta, 1494 Silversmith, Delaware Ohio

Mr. Penta voiced his opinion about the inconsistencies of parking throughout the neighborhood

Holly Ingledue, 1445 Silversmith, Delaware Ohio

Ms. Ingledue spoke of a previous situation where a notice from code enforcement over the parking of her company truck with a ladder on top. Ms. Ingledue would like to have parking on one side permitted.

Nancy Penta, 1494 Silversmith, Delaware Ohio

Ms. Penta requested information on the U.S. Postal Service on delivering mail if a mailbox is blocked.

Don Nehrkora, 46 Campbell Street, Delaware Ohio

Mr. Nehrkora informed the Committee that he was a former mailman and that the policy was that drivers are only allowed out of the vehicle to deliver a package.

Motion: Mr. Jones moved to recommend the removal of the “No Parking” signage to allow parking on the south side of Silversmith, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote. .

- B. The approval of a request from Ohio Wesleyan University to remove one parking space on South Sandusky St. and replace with a fire hydrant. (Please note: This item may be revised or removed due to pending supporting information).

Chief Donahue provided a summary of the request including an aerial view of the location. Included in the presentation was the location of the removal the two parking spaces on South Sandusky Street due to the location of the storm sewer line and main water line placement.

APPLICANT:

Christine Chidester, 46 Campbell Street, Delaware Ohio, Construction Manager for Ohio Wesleyan University

Ms. Chidester discussed the elimination of two spaces. Vice-Chairwoman Keller clarified the elimination of two spaces as the agenda reflects one space.

Motion: Vice-Chairwoman Keller moved to amend Item B on the Agenda to reflect two spaces, seconded by Mr. Jones. Motion approved by a 3-0 vote.

Motion: Vice-Chairwoman Keller moved to approve, as amended, the request from Ohio Wesleyan University to remove two parking spaces on South Sandusky Street and replace with a fire hydrant, seconded by Mr. Jones. Motion approved by a 3-0 vote.

- C. The discussion of annual evaluations and modifications to reflect time restrictions on “No Parking” and “No Left Turn” signage in the proximity of schools relevant to school start and end times.

Mr. Weber discussed the draft resolution for the recommended signage to go forward to council for approval.

Motion: Mr. Jones moved to recommend that the two draft resolutions, as submitted, be forwarded to Council for approval, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

ITEM 4. OLD BUSINESS

- A. The recommendation of the installation of a “Handicap Parking” space at 4 N. Sandusky, at the first parking space in front of the Green Door Hair Salon.

Chief Pijanowski reviewed the current handicap parking spaces in the downtown area. He informed the Committee that there are two handicap spots on this particular block on N. Sandusky Street, between William Street and Winter Street.

Motion: Mr. Jones moved to recommend the installation of a “Handicap Parking” space at 4 N. Sandusky Street, at the first parking space in front of the Green Door Hair Salon, seconded by Vice-Chairwoman Keller. Motion approved by a 3-0 vote.

A discussion was held regarding concerns with issues of parking at Conger Elementary School. Mr. Weber and Chief Pijanowski informed the Committee that Channing Street becomes a non-functional two way street when buses are arriving or departing. The City of Delaware has been working with Delaware City Schools on procedures to limit parking during school hours.

Chairman Shafer informed the Committee that the results of the parking survey have been reviewed, with the main issue of citizens not being aware of the location of parking availability.

ITEM 5. ADJOURNMENT

Motion: Mr. Jones moved to adjourn the meeting. The Parking and Safety Committee meeting adjourned at 7:55 p.m.

Kent Shafer, Chairman

Elaine McCloskey, Clerk

Julie Elke

From: Bruce Pijanowski
Sent: Monday, January 12, 2015 10:50 AM
To: Julie Elke
Subject: RE: Emailing: Parking & Safety Pre-Meeting Agenda 012815.pdf
Attachments: IMG_20150111_145135_769.jpg

Julie,

Also please add Cottswold Dr., no parking from Winston to 1st driveway W. of Winston. See attached...

Bruce Pijanowski, CLEE
Chief of Police
Delaware Police Department
70 N. Union St.
Delaware, OH 43015
(740) 203-1101

-----Original Message-----

From: Julie Elke
Sent: Monday, January 12, 2015 10:35 AM
To: Bruce Pijanowski; Bill Ferrigno; John Donahue; Matt Weber; Charles Dukes; Linda Mathews; Jessica Ormeroid
Subject: Emailing: Parking & Safety Pre-Meeting Agenda 012815.pdf

Good morning,

Attached you will find the Parking and Safety Pre-Meeting Agenda packet for our meeting on Wednesday, January 28th at 2:00 pm. Currently we have four items for discussion on the agenda. If you would like to add anything else, please send me your information.

Thank you!!

Julie

Your message is ready to be sent with the following file or link attachments:

Parking & Safety Pre-Meeting Agenda 012815.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

This message may contain confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited.

3A



STOP FOR
SCHOOL BUS
LOADING
OR
UNLOADING
STOP HERE

3A



Recommendations from Downtown Parking Work Group Meeting 1/15/2015

Way Finding

Map of parking lots/spaces on City Website

Parking information available at businesses and on business web sites

New signage city wide, including downtown parking identifiers and directions

Directional signs downtown regarding businesses and points of interest

Information campaign to reach out to downtown businesses and residents regarding parking

Increase awareness of monthly permits, reduction in monthly permit costs (possible variable by area of lot)

Enforcement

Change in parking violation fines for time-limited parking – increasing rates for additional violations

More aggressive enforcement of time-limited zones

Legislation authorizing vehicle immobilization for repeat violators, and unpaid citations