

**FINANCE COMMITTEE**  
**February 12, 2015**  
**MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Brush called the meeting to order at 4:04 p.m.

Members Present: Vice-Mayor George Hellinger, Vice-Chairman DiGenova and Chairman Andrew Brush

Staff Present: Dean Stelzer, Finance Director and Tom Homan, City Manager

ITEM 2. Approval of the Motion Summary for the meeting held November 20, 2014, as recorded and transcribed.

**Motion:** Vice Mayor Hellinger moved to approve the Motion Summary for November 20, 2014, as recorded and transcribed, seconded by Vice-Chairman DiGenova. Motion approved by a 3-0 vote.

ITEM 3. Performance Audit-Auditor of State, Michael E. Day, CFE, GCAP

Performance Audit will be rescheduled due to the fact that Michael E. Day was unable to attend the meeting.

ITEM 4. April Debt Issue

Mr. Stelzer discussed the Analysis of 2015 Financings, and discussed the various purposes of notes, including the Glenn Road North improvements. Mr. Stelzer discussed the sidewalk repair program, EMS Apparatus, and Recreation Facility Improvements.

Mr. Stelzer further discussed the improvement plan for Glenn Road North, including the pre-construction bids, estimated cost for construction, contingency, and inspection and testing. Also discussed was the financing for the improvements, as well as the North Community Authority revenues and fund balance. A discussion was held on the importance of moving forward with the improvements.

**Motion:** Vice-Chairman DiGenova moved to forward the recommendations to City Council on bonding issues at the next Council meeting, seconded by Vice-Mayor Hellinger. Motion approved by a 3-0 vote.

ITEM 5. Income Tax Prosecution

Mr. Stelzer provided a summary of Income Tax Docket. Mr. Stelzer discussed

the difficulty enforcing compliance in filing of required income tax. Mr. Stelzer discussed the use of an intern to assist in notifying violators. Mr. Stelzer provided recommendations and input on the diversion program and the benefits of the program completed by the current Intern.

Mr. Brush voiced the importance of providing support to the diversion program.

#### ITEM 6. Transparency in Government

Mr. Stelzer provided information on the new web program that is offered by the State of Ohio to access a database for constituents to review the finances of the State.

Mr. Brush discussed the need for transparency, but does feel that the City of Delaware is already providing this as meeting agendas and minutes are available online, as well as the budget. A discussion was held on making the current City of Delaware website more user-friendly to increase transparency.

#### ITEM 7. CIP Updates-Budget Changes

Mr. Homan discussed the potential need for a supplemental for the CIP for HVAC repairs. Mr. Homan also discussed the grant for resurfacing Sandusky Street and the grant for downtown recycling. Mr. Stelzer discussed the importance of annual CIP reviews.

#### ITEM 8. Member Comments

#### ITEM 9. Next Meeting Date

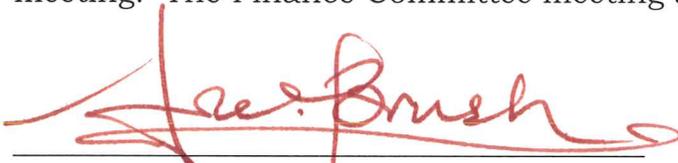
The next meeting date to be determined.

ITEM 10. **EXECUTIVE SESSION:** pursuant to Ohio Revised Code Section 121.22 (G) (3) pending or imminent court action, Section 121.22 (G) (1) personnel, Section (g) (5) matters required to be kept confidential by State statute and Section 121.22(G) (8) consideration of confidential information related to a request for economic development assistance.

Executive Session deemed not necessary.

ITEM 11. Adjournment

**Motion:** Vice Mayor Hellinger moved to adjourn the Finance Committee meeting. The Finance Committee meeting adjourned at 5:19 p.m.



Andrew Brush, Chairman



Elaine McCloskey, Clerk