

**CITY OF DELAWARE
CIVIL SERVICE COMMISSION MEETING
FEBRUARY 4 2015, 3:00PM
COUNCIL CHAMBERS**

AGENDA

1. Roll Call
2. Approval of the January 7, 2014 Motion Summary as recorded and transcribed.
3. Police Officer application for re-instatement
4. Removals from and Update of, the Police Officer List
5. Removal and Update of Fire Fighter List
6. Public Comment
7. Commission Members Comment

**MOTION SUMMARY
CIVIL SERVICE COMMISSION
January 7, 2015**

1. ROLL CALL

Julie Williams called roll.

Members Present: Jack Hilborn, April Nelson and Michael Robinson
Jack Hilborn called the meeting to order at 3:05 pm.

Staff Present: Civil Service Commission Secretary Julie Williams, City Attorney Darren Shulman, City Council Representative Lisa Keller, Human Resource Manager Jessica Feller, Fire Chief John Donahue

Also Present: Arriving at 3:15, Fire Captain Jim Oberle

2. APPROVAL OF THE MOTION SUMMARIES OF THE REGULAR MEETINGS OF CIVIL SERVICE COMMISSION HELD NOVEMBER 5, 2014, AS RECORDED AND TRANSCRIBED.

MOTION: On a motion made by April and seconded by Michael the approval of the motion summaries as presented was unanimously approved by a 3-0 vote.

3. APPROVAL OF THE FIRE CAPTAIN PROMOTIONAL PROCESS.

Additional minor grammatical changes were discussed and agreed upon.

MOTION: On a motion made by Michael and seconded by April the approval of the Fire Captain Promotional Process as amended was unanimously approved by a 3-0 vote.

4. APPROVAL OF THE FIRE LIEUTENANT PROMOTIONAL PROCESS.

Additional minor grammatical changes were discussed and agreed upon.

MOTION: On a motion made by April and seconded by Mike the approval of the Fire Lieutenant Promotional Process as amended was unanimously approved by a 3-0 vote.

5. REMOVALS AND AMENDMENT OF THE FIREFIGHTER LIST.

Three (3) firefighters were hired in December and two (2) firefighters are being removed. Five (5) firefighters are being moved into the top ten (10).

MOTION: On a motion made by Mike and seconded by April the approval of the removals and amendment of the firefighter list as presented was unanimously approved by a 3-0 vote.

5. PUBLIC COMMENT

There was no public comment.

6. COMMISSION MEMBERS COMMENT

There were no additional comments by the Commission Members.

7. MEETING ADJOURNMENT

Chairman Hilborn adjourned the meeting at 3:30 p.m.

Jack Hilborn, Chairman

Julie Williams, Secretary

124.50 Reinstatement after separation due to injury or physical disability incurred in the performance of duty.

Any person holding an office or position under the classified service in a fire department or a police department who is separated therefrom due to injury or physical disability incurred in the performance of duty shall be reinstated immediately, or one suffering injury or physical disability incurred other than in the performance of duty may be reinstated, upon filing with the chief of the fire department or the chief of the police department, a written application for reinstatement, to the office or position held at the time of such separation, after passing a physical examination showing that the person has recovered from the injury or other physical disability. The physical examination shall be made by a licensed physician, a physician assistant, a clinical nurse specialist, a certified nurse practitioner, or a certified nurse-midwife within two weeks after application for reinstatement has been made, provided such application for reinstatement is filed within five years from the date of separation from the department, and further provided that such application shall not be filed after the date of service eligibility retirement. The physician, physician assistant, clinical nurse specialist, certified nurse practitioner, or certified nurse-midwife shall be designated by the firefighters' pension board or the police officers' pension board and shall complete any written documentation of the physical examination.

Any person holding an office or position under the classified service in a fire department or a police department, who resigns therefrom, may be reinstated to the rank of firefighter or police officer, upon the filing of a written application for reinstatement with the municipal or civil service township civil service commission and a copy thereof with the chief of the fire department or chief of the police department, and upon passing a physical examination disclosing that the person is physically fit to perform the duties of the office of firefighter or police officer, the application for reinstatement shall be filed within one year from the date of resignation. Any person reinstated pursuant to the authority of this paragraph shall not receive credit for seniority earned prior to resignation and reinstatement, and shall not be entitled to reinstatement to a position above the rank of regular firefighter or patrol officer, regardless of the position the person may have held at the time of resignation.

Effective Date: 03-31-2003

To: City of Delaware Civil Service Commission

From: Jared Wood

CC. Chief Bruce Pijanowski

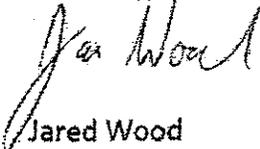
Date: January 16, 2015

Please accept this letter as my official application for the position of police officer with the City of Delaware Police Department. After having served as a Delaware Police officer for a short time I left in May of 2014 when I was offered a police officer position with a large city department. I quickly realized I had made a mistake and the Delaware Police Department was a much better fit for me. Having previously held the position of police officer in Delaware I feel I could very quickly become a productive member of the department with a minimum amount of training and expense to the city.

The City of Delaware is a great community with a tremendous family of departments who work together to serve the city. Delaware stands out as a great place to work, live and raise a family.

Please accept this letter as my official request to return to my previous position as a Police Officer with Delaware Police Department.

Sincerely,



Jared Wood



CITY OF DELAWARE

To: City Manager R Thomas Homan
From: Chief Bruce Pijanowski
CC: Darren Shulman, Jessica Feller
Date: January 22, 2015
Re: Disqualification of Civil Service Candidate

In accordance with the City of Delaware Civil Service Commission Rules and Regulations, revised June 9, 2014, I am forwarding for your approval a list of candidates recommended for disqualification to be forwarded to the City of Delaware Civil Service Commission.

The below noted candidates on the current police officer's eligibility list have been recommended for disqualification according to the established disqualifiers under Rule III (D) of the aforementioned Civil Service Rules. If approved by you I am recommending that these names be forwarded to the City of Delaware Civil Service Commission to have the listed candidates removed from the current list.

- 1) Joshua Curtis
- 2) Jacob Smith

The below listed candidates are recommended for disqualification according to the established disqualifiers under Rule V (H) of the Civil Service Rules. If approved by you, I am recommending that these names be forwarded to the City of Delaware Civil Service Commission to have the listed candidates removed from the current list.

- 1) Dana Jagger
- 2) Chris Schofield

Approved Date: Sept. 3, 2014

**City of Delaware
Police Officer Certified List (2014)**

Expiration Date: Continuous

Current List Order	Original List Order	Candidate	OVERALL SCORE (for CSC eligibility list)	Date Placed on Certified List	Roll-off Date (1 yr from date placed on list unless extended)	Candidate Status as of Feb. 2, 2015 CSC Meeting
1	2	Lance McDaniel	89.17	9/3/2014	9/3/2015	passed over 2 times
2	3	Braden Peters	86.50	9/3/2014	9/3/2015	passed over 2 times
3	4	John Chiriac	86.28	9/3/2014	9/3/2015	passed over 2 times
4	7	Anthony Pizzi	84.35	9/3/2014	9/3/2015	passed over
5	10	Chris Willis	83.45	9/3/2014	9/3/2015	
6	12	Jeff Hoffman	81.45	9/3/2014	9/3/2015	
7	13	Max Muir	80.68	9/3/2014	9/3/2015	
8	14	Kevin Kline	80.39	9/3/2014	9/3/2015	
9	15	David Evinsky	79.45	9/3/2014	9/3/2015	
10	16	Elise Smith	78.05	9/3/2014	9/3/2015	
Hired/Removed from List/Disqualified						
	1	Joshua Curtis	89.83	9/3/2014		accepted position elsewhere
	6	Jacob Smith	84.82	9/3/2014		accepted position elsewhere
	5	Michael Adams	85.90	9/3/2014		hired; 2-18-15
	9	Benjamin Sholl	84.26	9/3/2014		hired 1-14-15
	8	Dana Jagger	84.27	9/3/2014		recommended for removal from list
	11	Chris Schofield	82.02	9/3/2014		recommended for removal from list

List Certified on the 2nd day of February, 2015, by the Civil Service Commission.

Jack Hilborn
Chairman, Civil Service Commission

- 1 Original list provided to CSC on September 3, 2014 for original approval.
- 2 Updated list provided to CSC on February 4, 2015.

**City of Delaware
Firefighter Certified List (2013)**

Current List Order	Original List Order	Last Name	First Name	Overall Score (for CSC eligibility list)	Candidate Status as of March 5, 2014 CSC Meeting	Candidate Status as of April 2, 2014 CSC Meeting	Candidate Status as of July 2, 2014 CSC Meeting	Candidate Status as of Nov. 5, 2014 CSC Meeting	Candidate Status as of Jan. 7, 2015 CSC Meeting	Candidate Status as of Feb. 4, 2015 CSC Meeting
1	15	Dunlap	Mark	82.33	in process	Hold	Hold	passed over	passed over	hold
2	17	Gorman	Michael	80.67			in process	Hold	Hold	hold
3	18	Spurlock	Aaron	80.00			in process	Hold	Hold	hold
4	19	Rieser	Adam	79.67			in process	Hold	Hold	hold
5	20	Penner	Caleb	79.67						in process
6	21	Anderson	Lance	79.00						in process
7	22	McNary	Christopher	79.00						in process
8	23	May	Benjamin	78.67						in process
9	24	Defluiter	Dale	77.67						in process
10	26	Rella	David	77.33						
11	27	Moore	Robert	76.33						
12	28	Joseph	Conrad	75.67						
13	29	Nelson	Jared	75.33						
14	30	Payne	Stephen	75.00						
15	31	Rutherford	Jacob	74.67						
Hired/Removed from List/Disqualified										
	4	Richison	Peter	90.67	requested to be removed from process.					
	3	Curtiss	Daniel	90.67		reached age limit				
	1	Pershing	John	95.00	in process	Recommended for hire	Hired 6/4/14			
	2	Nethers	Richard	92.00	in process	Recommended for hire	Hired 6/4/14			
	5	Theisen	Michael	90.33	in process	Recommended for hire	Hired 6/4/14			
	6	Blythe	Dylan	89.67	in process	Recommended for hire	Hired 6/4/14			
	7	Seiffert	Luke	89.33	in process	Recommended for hire	Hired 6/4/14			
	8	Drenik	Jared	88.00	in process	Recommended for hire	Hired 6/4/14			
	11	Caulkins	Patrick	84.00	in process	Recommended for hire	Hired 6/4/14			

**City of Delaware
Firefighter Certified List (2013)**

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	12	Jacobs	Kyle	83.67	in process	Hold	Hold	requested to be removed from process; accepted position elsewhere.		
	9	Howard	Ryan	87.33	in process	passed over	Hold	in process	Hired 12/17/14	
	13	VonLohr	Taylor	83.33	in process	Hold	Hold	in process	Hired 12/17/14	
	14	Ripley	Joshua	83.00	in process	Hold	Hold	in process	recommended for removal from list	
	16	Hagstad	Benjamin	82.00	in process	Hold	Hold	in process	Hired 12/17/14	
	10	Nighland	Christopher	86.33	in process	passed over	Hold	passed over	passed over 3rd time; removed from list	
	25	Simon	Jeff	77.33						requested to be removed from list; accepted position elsewhere.

Updated list certified by the Civil Service Commission on the 4th day of February, 2015.

Jack Hilborn
Chairman, Civil Service Commission