

**CITY OF DELAWARE  
SHADE TREE COMMISSION  
MOTION SUMMARY**

JANUARY 27, 2015

Staff in attendance included Arborist Doug Richmond and Customer Service Liaison Linda Mathews.

Meeting called to order at 7:00 p.m. by Chairman Dave Carey.

1. ROLL CALL

At roll call members present included Chairman Carey, Michaela Dean, Joe DiGenova, Amanda Mowry, Paul Olen, Tom Wolber and Vice-Chairwoman Wright.

Absent members included Jim Buck, he had advised that would not be present, and Brenda Hendricks.

Vice-Chairwoman Wright moved to excuse Mr. Buck and Ms. Hendricks. Mr. Olen seconded the motion and both members were excused by a 7-0 vote.

2. APPROVAL of the Motion Summary for the meeting held November 25, 2014 as recorded and transcribed.

Mr. Wolber requested a correction on page three of the Motion Summary to correctly reflect his comments regarding the Ohio Wesleyan University Tree Campus USA status. The word "submitting" will be modified to "considering" in paragraph six on page three.

Vice-Chairman Wright moved to approve the amended motion summary. Motion seconded by Councilman DiGenova and approved by a 7-0 vote.

3. PUBLIC COMMENTS

There were no public comments presented.

4. DISCUSSION of Arbor Day Activities

Vice-Chairwoman Wright opened the discussion noting that Arbor Day will be Friday, April 24<sup>th</sup> this year. Last year the Shade Tree Commission conducted a tree planting ceremony and participated in the First Friday event in May. These are possibilities that can be undertaken this year as well.

Mr. Olen commented that he felt things went well in 2014 and Chairman Carey concurred.

Following additional discussion it was decided that participation at the May First Friday event would be undertaken. A tree planting in the downtown area will be explored in conjunction with the First Friday event. More discussion will be conducted moving forward to determine what all will be included in the First Friday booth.

#### 5. DISCUSSION of Annual Shade Tree Commission Report

Vice-Chairwoman Wright opened this discussion indicating that the Annual Report is given to City Council in April. She will prepare the report for the commission to review at the February meeting, but would like input on the 2014 highlights so they can be incorporated.

Members listed several items-Watershed Festival participation, revised MOU with American Electric Power, Tree Stewardship program and City Council support to plant 500 plus trees, as some of the highlights.

#### 6. ARBORIST REPORT

Arborist Richmond reviewed the report that was included in the agenda packet.

Mr. Richmond noted that a better survival rate for newly planted trees is being observed over the last fall planting-approximately three trees were lost.

Mr. Richmond updated the commission on the plans for tree replacements due to the new construction at Buehler's.

#### 7. STAFF COMMENTS

Customer Service Liaison Linda Mathews highlighted the Customer Service Requests that had been received in December 2014. This type of report will be included in the agenda packet monthly moving forward.

#### 8. MEMBER COMMENTS

Mr. Olen advised that he would be attending an upcoming meeting regarding the 2015 Watershed Festival and would assist the Shade Tree Commission with their display at the event. Following commission discussion, Chairman Carey appointed Mr. Olen as the Shade Tree Commission's Liaison with the Watershed Festival.

Chairman Carey noted that the election of officers will occur at the February meeting with the appointment of members to positions with terms expiring at the end of January.

Councilman DiGenova updated the commission on notices that he had received from American electric Power in conjunction with tree pruning being completed in his Ward. He received no constituent concerns regarding this activity.

Councilman DiGenova noted that this will be his last year serving on the Shade Tree Commission.

Ms. Dean will be working with school representatives to identify a replacement for the student position upon her graduation this year.

Ms. Dean requested that the Tree Stewardship Program be included as a topic on the February agenda.

Mr. Wolber discussed an email he had received from ODNR inquiring if the City of Delaware would be interested in hosting a 2017 Tree City USA event. Additional information will need to be obtained so that more discussion can occur before a decision is determined on the matter.

## 9. PLAN REVIEWS

### A. Delaware Hayes High School-Phase 2

Arborist Richmond outlined the plans for this location. It was approved as submitted.

### B. Carlisle and Dempsey Schools

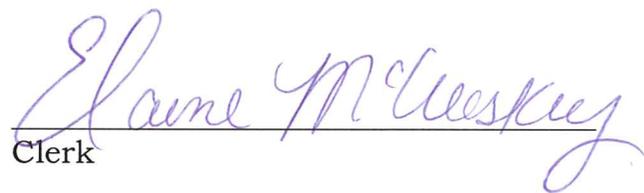
There was discussion on the tree loss at Carlisle as a result of construction and the designation at Dempsey for a Tree Save area to accommodate for the loss. Ms. Mathews will obtain additional information from the Planning Department on this topic and email to commission members.

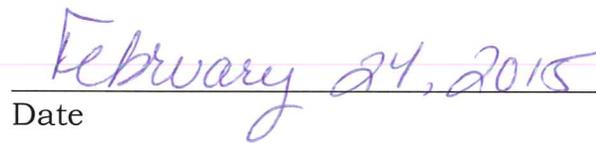
With regard to the Dempsey plans-there are no right-of-way trees that will be affected. A tree species change was noted on the plans and approved with this suggested change.

10. ADJOURNMENT

Vice-Chairwoman Wright moved to adjourn, seconded by Ms. Dean and meeting was adjourned at 8:25 p.m.

  
Chairman

  
Clerk

  
Date