

**MOTION SUMMARY  
CIVIL SERVICE COMMISSION  
January 7, 2015**

**1. ROLL CALL**

Julie Williams called roll.

Members Present: Jack Hilborn, April Nelson and Michael Robinson  
Jack Hilborn called the meeting to order at 3:05 pm.

Staff Present: Civil Service Commission Secretary Julie Williams, City Attorney Darren Shulman, City Council Representative Lisa Keller, Human Resource Manager Jessica Feller, Fire Chief John Donahue

Also Present: Arriving at 3:15, Fire Captain Jim Oberle

**2. APPROVAL OF THE MOTION SUMMARIES OF THE REGULAR MEETINGS OF CIVIL SERVICE COMMISSION HELD NOVEMBER 5, 2014, AS RECORDED AND TRANSCRIBED.**

**MOTION:** On a motion made by April and seconded by Michael the approval of the motion summaries as presented was unanimously approved by a 3-0 vote.

**3. APPROVAL OF THE FIRE CAPTAIN PROMOTIONAL PROCESS.**

Additional minor grammatical changes were discussed and agreed upon.

**MOTION:** On a motion made by Michael and seconded by April the approval of the Fire Captain Promotional Process as amended was unanimously approved by a 3-0 vote.

**4. APPROVAL OF THE FIRE LIEUTENANT PROMOTIONAL PROCESS.**

Additional minor grammatical changes were discussed and agreed upon.

**MOTION:** On a motion made by April and seconded by Mike the approval of the Fire Lieutenant Promotional Process as amended was unanimously approved by a 3-0 vote.

**5. REMOVALS AND AMENDMENT OF THE FIREFIGHTER LIST.**

Three (3) firefighters were hired in December and two (2) firefighters are being removed. Five (5) firefighters are being moved into the top ten (10).

**MOTION:** On a motion made by Mike and seconded by April the approval of the removals and amendment of the firefighter list as presented was unanimously approved by a 3-0 vote.

**5. PUBLIC COMMENT**

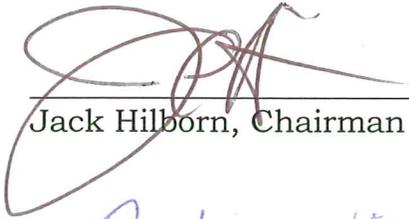
There was no public comment.

**6. COMMISSION MEMBERS COMMENT**

There were no additional comments by the Commission Members.

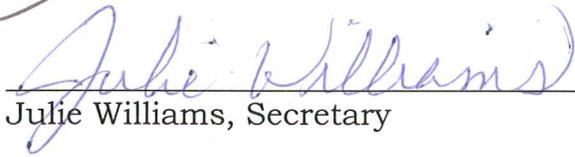
**7. MEETING ADJOURNMENT**

Chairman Hilborn adjourned the meeting at 3:30 p.m.



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Jack Hilborn, Chairman



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Julie Williams, Secretary