

**PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE
MOTION SUMMARY
JANUARY 6, 2015**

1. ROLL CALL

Meeting was called to order at 7:00 p.m. by Chairman Chris Jones.

Members Present: Chairman Chris Jones, Vice-Chairman Kent Shafer, and Mayor Carolyn Riggle

Staff Present: Tom Homan, City Manager, Dan Whited, Public Service Director, Bill Ferrigno, Public Works Director/City Engineer, Brad Stanton, Public Utilities Director, Perry Mickley, Utility Maintenance and Project Manager, Dean Stelzer, Finance Director, Jeff Coleman, Project Manager, Marion Stephen, Engineering Technician, Kim Johnson Utility Office Supervisor, and Linda Mathews, Customer Service Liaison

OTHERS PRESENT: City Council Member Lisa Keller

2. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held November 4, 2014, as recorded and transcribed.

Vice-Chairman Shafer moved to approve the motion summary for the meeting held on November 4, 2014, as recorded and transcribed. Mayor Riggle seconded the motion. Motion was approved by a 3-0 vote.

3. PUBLIC COMMENTS

There were no public comments presented.

4. ELECTION of Chairperson

Mayor Riggle moved that Mr. Jones continue to serve as chairman. Mr. Shafer seconded the motion. Mr. Jones was elected to continue serving as Chairman.

5. ELECTION of Vice-Chairperson

Mayor Riggle moved that Mr. Shafer continue to serve as Vice-Chairman. Chairman Jones seconded the motion. Mr. Shafer was elected to continue serving as Vice-Chairman.

6. PRESENTATION of SafeWalk Appeals

Engineering Technician Marion Stephen outlined the process for the three SafeWalk appeals that were presented.

The first appeal: 257 London Road with property owner Jason Murfield (resides at 4091 Township Road 21, Marengo) being present. Mr. Murfield assumed ownership of the property in 2011 and a relative resides at this location presently. Mr. Murfield does not feel he was properly notified of the needed repairs prior to them being completed as well as the cost being too high.

Vice-Chairman Shafer moved to reduce the amount owed by Mr. Murfield to \$495.23 (50% of the invoiced amount). Mayor Riggle seconded the motion. Motion passed by a 3-0 vote.

The second appeal: 178 S. Sandusky Street There was no one present to represent the property. Mr. Stephen provided background information and history on the property and repairs that were made.

Mayor Riggle stated based on the information presented, moved to reduce the amount owed by Mrs. Mary Wilson (property owner) to \$348.75 (50% of the invoiced amount). Vice-Chairman Shafer seconded. Motion was approved by a 3-0 vote.

The third appeal: 253 S. Franklin Street with property owner Larry Mitchell (address is P O Box 426, Sunbury). Mr Mitchell is appealing on the lack of proper notification that repairs were needed for this property as he would have made the repairs himself as he did with other properties that he received notification.

Vice Chairman Shafer moved to reduce the amount owed by Mr. Mitchell to \$260.40 (50% of the invoiced amount). Mayor Riggle seconded the amount. Motion was approved by a 3-0 vote.

Mr Sui Chen (252 Indigo Blue Street) approached the Committee with regard to the lack of notification on the exact timing of the contracted repair prohibiting him from coordinating a down spout issue repair at the same time, which will result in the need to have the same sidewalk section replaced a second time when the down spout line is repaired.

Chairman Jones thanked Mr. Chen for appearing, but he agreed that the City's contractor would make the repair, there was nothing that the Committee would be able to assist him with; it was unfortunate that he did not have an exact timing notification for the repair coordination.

7. DISCUSSION/PRESENTATION of AMR/AMI Systems

Chairman Shafer invited Councilwoman Keller to join Committee members at their council seats for the upcoming presentation and discussion.

Public Service Director Dan Whited introduced the topic and the individuals that will be presenting information. The individuals included, from the City of Marysville Ohio, City Administrator Terry Emery, Public Service Director Michael Andrako, and Water Superintendent Scott Shepard. CH2MHill was represented by Principal Project Manager Gary R. Long and Principal Strategy and Business Intelligence Jaason Englesmith

City of Marysville Ohio representatives presented their experience with the implementation of an AMR system and all of the positives and negatives that they encountered. They addressed questions that Committee members and staff had with various aspects of the overall system and specifically with the system they are utilizing. A handout with AMI/AMR Talking Points was also distributed.

CH2MHill representatives distributed a handout of the PowerPoint presentation that was shown. The use of the system overall and the differences with systems from various vendors was included in the power point presentation. The representatives also address all staff and Committee questions relative to the systems.

Following the presentations and discussions, Vice-Chairman Shafer inquired on how the City and City Council should proceed now that they have some additional information and some concerns have been addressed.

8. DISCUSSION of Snow and Ice Removal Policies and Procedures

Public Works Director/City Engineer Bill Ferrigno highlighted the changes that had been incorporated into the 2014-2015 Snow and Ice Removal Policies and Procedures from the previously used policy.

9. UPDATE on Public Works Facilities Improvements

During the discussion for Item 8, the new salt/snow upgrades were mentioned- this included the salt storage barn and the brine producing equipment.

10. STAFF COMMENTS

Director of Public Utilities Brad Stanton provided an update on the Water

Treatment improvements.

11. MEMBER COMMENTS

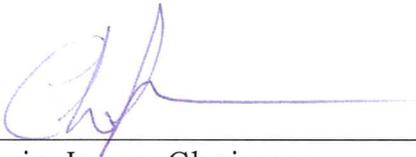
Vice-Chairman Shafer commented on the street clearing activities as the “best job around”.

Councilwoman Keller agreed with Vice-Chairman Shafer’s assessment on the street clearing activities.

Chairman Jones inquired on the possibility and cost of illuminating the water tower’s City of Delaware wording at the “point”.

12. ADJOURNMENT

Mayor Riggle moved to adjourn the meeting. The meeting was adjourned at 9:17 p.m.



Chris Jones, Chairman



Linda Mathews, Clerk

3-9-15

Date