

POLICE OFFICER

Incumbent:
Classification: Classified; FOP Patrol Officers' Bargaining Unit contract position
FLSA Status: Non-Exempt
Pay Range: Per contract; currently \$20.09 - \$28.01 per hour (as of January 1, 2008)
Department: Police Department
Reports To: Shift Sergeant
Supervises/ Oversees: None

NATURE OF WORK (narrative)

Responsible, through the enforcement of laws and ordinances, for the protection of life and property in an assigned area during a specific period. He/she performs routine police assignments received from officers of superior ranks; conducts preliminary investigations and assists in the apprehension of criminals. Officers perform special assignments requiring specialized skills or abilities they may possess. Work may involve elements of danger and does involve many emergencies which demand that an officer must be able to exercise sound judgement and act without direct supervision.

ESSENTIAL FUNCTIONS

1. Preventative patrol tasks.
2. Enforces laws and ordinances of the City and all other pertinent laws.

ILLUSTRATIVE EXAMPLES OF WORK

- Apprehends and arrests violators; serves warrants.
- Operates various pieces of police department equipment such as, but not limited to: police cruiser, weapons, two-way radio, teletype, camera, projector, recorder, BAC Datamaster, laser, radar, CRT computer, etc.
- Investigates all reported misdemeanor and felony complaints.
- Searches crime scenes; gathers evidence.
- Prepares cases for court; gives testimony in court.
- Observes and monitors activity throughout the community.
- Reports all hazardous situations to proper division for correction.
- Mediates neighborhood and domestic disputes.
- Takes into custody, gives aid and assistance to mentally disturbed and alcoholic persons.
- Works with all social agencies to provide aid to those in need of help.
- Provides supervision and care of prisoners confined in City Jail.
- Provides crowd and traffic control for special events such as sporting events, parades or any large gathering.
- Makes security inspections.
- Interviews victims, criminals, witnesses and other citizens.
- Prepares required reports; takes notes.
- Directs and controls traffic; patrols in a preventative manner; investigates accidents in order to determine cause; keeps streets and highways free of hazardous conditions and drivers.
- Gives aid and assistance to those citizens in need.
- Provides speeches and instruction for various groups.
- Performs other related work, as assigned.

SKILLS

- Skilled in driving a car.
- Skilled in the use of police equipment, such as: radar, laser, BAC Datamaster, photography equipment, weapons, radio, teletype, and other related equipment (after training).

KNOWLEDGE

- Knowledge of good English and mathematics.
- Knowledge of first aid methods (after training).
- Knowledge of police policies, practices and procedures (after training).
- Knowledge of state, federal and local laws (after training).

ABILITIES

- Ability to lift and/or move heavy objects or persons in the course of rescue activities.
- Ability to physically restrain persons in the course of law enforcement activities.
- Ability to give chase on foot in the course of criminal apprehension activities.
- Ability to withstand working outside in all extreme weather conditions.
- Visual ability sufficient to operate a police vehicle both day and night, to observe criminal actions taking place, to observe traffic violations taking place, to read and write reports, correspondence, etc.
- Hearing and speaking ability sufficient to understand radio transmissions, conversation with other individuals both in person and over the telephone.
- Freedom from mental disorders which would interfere with performance of duties as described.

REQUIRED TRAINING, EXPERIENCE, AND QUALIFICATIONS

1. Any combination of training and experience which would indicate possession of the skills, knowledge and abilities listed above.
2. Possession of a high school diploma or equivalent.
3. Possession of a valid State of Ohio Driver's license.
4. Successful completion of a pre-employment drug screen, background investigation, psychological examination and polygraph.
5. Must be a U.S. Citizen.
6. Minimum age at time of appointment is 21.
7. Maximum age at time of appointment is 45.
8. Hearing level of 25 db or better.
9. Eyesight of 20/100, correctable to 20/30. No color blindness.
10. Excellent physical condition as defined by OSP physical fitness standards.

The class specification which appears above is intended to be sufficient merely to identify the class and be illustrative of the kinds of duties that may be assigned to the position allocated to the class and should not be interpreted to describe all of the duties which may be required of employees holding a position assigned to this class.

The City of Delaware is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (ADA) and the Americans with Disabilities Act Amendment Act (ADAAA) the City of Delaware will provide reasonable accommodations, upon reasonable request, to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Created/last updated: 7/12/95
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