

# City of Delaware - Maintenance of Traffic Application

**Notes:**

1. Requests for partial or full road closure/lane restrictions must be submitted no less than ten (10) working days in advance of the commencement of approved road closure activity.
2. A Public Way Permit must also be submitted for approval for any work within public street right of way.
3. Work within Township, County, or State of Ohio right of way may also be subject to other agency permits and approval.

*Rev. 11.11.11*

**Project Name:**

**Contractor:**

**Address:**

**Submitted By:**

**Email Address:**

**Business Phone:**

**Cell Phone:**

**Location & Description of Work:**

**Date Work to Start:**

**Date to be Completed:**

**Working Hours:**

Shoulder Work   
  Intermittent Lane(s) Closure   
  Continuous Lane(s) Closure   
  Full Road Closure

**Detailed Description of Proposed Maintenance of Traffic Plan: (Attach sketch as required)**

Check if sketch is included

**Applicant Signature:**

**Date:**

*Office Use Only*

<b>Reviewed By:</b>	Public Works Department	Reviewed By		Date	
	Police Department	Reviewed By		Date	
	Fire Department	Reviewed By		Date	
<b>Approved By:</b>	Engineering Services	Approved By		Date	

***Approval of this application does not constitute permission for the applicant to commence any activity within the road right of way until appropriate coordination of the described work is made with the designated city representative listed below. Any alterations or changes to the approved MOT plans are subject to city review and approval prior to being implemented.***

**Approval Notes:**

**City Representative:**

**Phone:**