



CITY OF DELAWARE • PLANNING AND COMMUNITY DEVELOPMENT

Permit Number _____

For new homes, remodel, additions, renovations please provide the permit application with two sets of complete building drawings and (2) plot plans showing the location of the structure from the property lines. List of subcontractors must be submitted with permit. For all other permit types please provide one set of drawing and plot plan. Approved plans and permit must be on the job site and accessible to the inspector. Payments not accepted at time of permit submittal. Payment due after permit has been approved. Checks made payable to the City of Delaware. If paying by cash, it must be exact amount. Please note 1% may apply.

- Single Family, Remodel, Deck, Fence, Electric, Re-Roof, 2-Family, Apartment, HVAC, Pool, Other, 3-Family, Shed, Garage, Demolition, Change of Use, Condo, Gazebo, Addition, Water Heater/electric or gas connection only

Project Address _____

Owner of property/Business Name _____ Parcel _____

Owner Address(if different than above) _____ Phone _____

Contact Name _____ Contact Email _____

Contact Phone _____ Notes _____

Contractor _____ Contractor Phone _____

Cost of Construction _____ Call OOPS for underground locations of utility lines/cable at 800-362-2764

If new home construction: Corner Lot= Yes / No Ranch / 2-Story? Square Footage _____ # of dwelling units _____

of buildings _____ lot frontage _____ # of bedrooms _____

Detailed description of work/notes _____

Detailed description of current use and proposed use (if applicable) _____

Impact fee exemption/offset request. Exemption must be requested at time of Application for Building Permit []Yes []No
If yes, include copy of Form B or C.

Total of permit _____

The undersigned is either the property owner or a duly authorized agent of the property owner and do hereby verify the truth and correctness of all facts and information presented with this application and authorize on-site inspections by City Staff.

Owner or Authorized Agent _____ Date _____

Approved By _____ Date _____

Planning/Zoning _____ Date _____

CBO _____ Date _____

CHANGE OF USE(commercial)	\$25.00	
MOVING BUILDINGS	\$25.00	1317.01
RESIDENTIAL BASIC FEE: TOTAL OF SF IS DIMENSION OF A FLR & ALL FLRS ADDED TOGETHER, INCLUDING BASEMENTS	\$350.00 plus \$2.00 per 100sf *	1321.01
PORCHES, RESIDENTIAL ADDITIONS, ALTERATIONS, & REMODELING-UP TO 500 SF	\$50.00 plus \$2.00 per 100sf *	1321.01
PLUMBING – Residential	Delaware General Health District 740/368-1720	
WATER HEATERS, HEATING, VENTILATING, & COOLING EQUIPMENT AND THEIR SYSTEMS	\$75.00 for new builds & additions over 800sf * \$35.00 for minor alterations to existing systems * NO FEE required for equipment replacement; permit is required	1321.01
ELECTRICAL	\$35.00 for permanent, temporary, upgrade services and minor alterations. * \$75.00 for up to 1000sf * \$85.00 for 1001 to 2000sf * \$120.00 for 2001 to 3000sf * \$155.00 for 3001 to 4000sf *	1321.01
INSULATION	\$50.00 for new builds & additions over 800sf *	1321.01
GAS LINE TEST & INSPECTION	\$50.00 for new builds & additions over 800sf *	1321.01
SIDEWALKS, CURBS, GUTTERS AND DRIVEWAYS	\$25.00 for new builds	1321.03
GRADE INSPECTION	\$100.00 *	ORD 03-02
SUBSIDING	\$25.00 for new builds *	1321.01
EXCAVATIONS TO CONNECT TO UTILITIES	\$35.00	1321.01
DEMOLITION PERMIT	\$25.00 *	1321.04
DECKS/POOLS Pool permanent	\$25.00 (*) pools may be subject to electric charge/also 1% additional charge always applies to permanent pools and 1% applies	1321.08
FENCES/SHEDS	201 sq ft and over =\$25.25 * -200 sq ft and under = \$25.00	
Re-Roof	\$25.25	
MISCELLANEOUS INSPECTIONS	\$25.00 *	1321.11
WATER CAPACITY FOR A 5/8" METER	\$5,650.00	913.20
SEWER CAPACITY BASED ON A 5/8" METER	\$5,385.00	917.21
WATER METER	\$80.00	913.02
OCCUPANCY PERMITS	\$100.00 Temporary Occupancy \$50.00 Certificate of Occupancy *	1321.01
ZONING COMPLIANCE	\$40.00	1321.02
ZONING REVIEW	\$25.00	1321.02
RE-INSPECTION FEES	\$40.00 per inspection	1321.01
RE-ISSUANCE OF LOST PERMIT OR INSPECTION/BUILDING CARD	\$40.00	1321.01
SINGLE FAMILY (2068.00 PER UNIT)/ MULTI-FAMILY (1,710.00 PER UNIT) IMPACT FEES		ORD 05-139 ORD 05-137 ORD 05-140 ORD 05-138

Transportation
ERU Fee

\$if applicable
\$if applicable

*State of Ohio Board of Building Standard Fees= 1% additional charge may be applicable